

NORDELPH PARISH COUNCIL

DRAFT Minutes of the meeting of Nordelph Parish Council, Wednesday 16th August 2017 at the Village Hall at 6.30pm

Committee Members: Councillor D Gott, Councillor R Stannard, Councillor G Cosson, Councillor Balls, Councillor Free, Councillor Hoy

Those Attending: Councillor Stannard, Councillor Gott, Councillor Balls, Councillor Hoy, Councillor Free, Councillor Cosson

Public: 2

Apologies: Borough Councillor Pope, Borough Councillor Spikings

MINUTES

1. Welcome

1.1 The Chairman welcomed everybody to the meeting.

2. Apologies

2.1 Apologies were given as listed above and accepted.

3. Declarations of Pecuniary Interest & requests for dispensations

3.1 No declarations of pecuniary interest were made and no dispensations were required.

4. Public Forum

4.1 The meeting was suspended to hold the Public Forum. Two residents of Silt Road present raised concerns over the ever increasing amount of vehicles speeding along Silt Road – particularly high performance vehicles between the hours of 5pm-7.30pm exiting the village. It was agreed to arrange for the SAM2 camera next time it is in the village to be erected on the other side of the pole at Silt Road to alert drivers of their speeds at this location when leaving the village and to retrieve any relevant data to back-up this complaint. Clerk to request a visit from the *Norfolk Safety Camera Partnership* scheme for this location also.

4.2 A resident requested a dog waste bin to be situated somewhere near to the cemetery at Birchfield Road. It was resolved for this to be an agenda item for the October meeting.

5. To confirm & sign the minutes from the last meeting

5.1 It was resolved to accept & sign the Minutes of the last meeting as a true record of the meeting.

6. Matters arising from the Minutes of the last meeting

6.1 There were no matters arising from the Minutes of the last meeting.

7. Internal Council Affairs

7.1 It was noted that the telephone kiosk will be repainted by the end of August.

7.2 Clerk to request a key from the Village Hall Committee to enable entry into the back room at the village hall.

7.3 It was resolved to instruct Westcotec to change the current sodium footway lighting stock to LED lamps at a cost of £88.00 plus VAT per lamp (four lamps only in the parish). A sample LED lamp is currently outside Bridge House. The new LED bulbs are 22w (sodium 35w), the light is much whiter, brighter and more directional over the footway. It was noted that maintenance and energy charges would both decrease considerably by changing to LED lamps from sodium.

8. Finance

8.1 It was resolved with all in favour to approve the outstanding payments since the last meeting.

Nordelph Parish Council						
Payments for authorisation since the last meeting						
Payee	Net	VAT	TOTAL	CHQ NO.	SUPPLIER/SERVICE	
Kate Bennett	194.58	0.00	194.58	dd	Wages - June	16
Kate Bennett	194.58	0.00	194.58	dd	Wages - July	17
HMRC	46.60	0.00	46.60	100562	PAYE for May (£7.80) and June (£38.80)	18
HMRC	39.00	0.00	39.00	100563	PAYE July	19
Kate Bennett expenses	25.58	2.64	28.22	100564	Mileage, stationery, photocopying, telephone, broadband etc.	20
British Telecom	32.99	6.59	39.58	dd	June charges - phone (£12) and broadband (£15)	21
British Telecom	32.99	6.59	39.58	dd	July charges	22
Upwell Parish Council	18.33	0.00	18.33	100565	Third share of Clerk attendance at NorfolkALC Spring Conf.	23
	584.65	15.82	600.47			

8.2 Income since the last meeting was noted at £954.00, grant funding from NorfolkALC for transparency code implementation.

8.3 The bank statements were viewed by Councillor Hoy and Councillor Free.

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9. Village Hall

9.1 The contents of an email from an estate agent who had visited the upstairs at the Village Hall to assess its suitability for conversion into a flat were noted. Thanks to be recorded to Councillor Free for agreeing to investigate the costs involved in the conversion and for reporting back at the October meeting.

9.2 Clerk to contact the Village Hall Committee to invite them to attend the next meeting in a bid to keep everyone up to date with the current situation regarding this project. Investigations to be made into the Village Hall's charity status and to ensure this isn't jeopardised should a project like this go ahead.

10. Police Matters

10.1 August's Crime Newsletter was noted.

11. BCKLWN Issues

No report.

12. Cemetery Issues

12.1 It was resolved to approve expenditure of £27.50 for the Clerk to attend Cemetery Management training hosted by NorfolkALC in October.

13. Norfolk County Council issues

13.1 The installation of a 'kit' bridge or culvert to complete footpath 7 is still on going. There are issues surrounding the current location of the footpath which does not correspond with the definitive map at Norfolk County Council. However, the parish council is continuing to complete the necessary paperwork to the Middle Level Commissioners to get their agreement for the work to be done and once this has been received hopefully the project can be picked up again next year after the harvest for completion.

13.2 Clerk to request the Rangers cut back the overgrown trees and shrubs along Birchfield Road overhanging the road.

14. Planning

14.1 To note **Planning Application 7/00972/F**, Conversion of outbuilding to annexe at Whitehouse Farm House, Outwell Road, Nordelph – approved by the parish council. Approved by the Borough Council.

14.2 To note **Planning application 17/01281/F**, Extension to agricultural building at Silt Road, Nordelph. Approved by the Parish Council. Approved by the Borough Council.

14.3 To consider **Planning application 17/01490/O**, Replacement of Bridge Farm Cottages (two dwellings) with four dwellings at 1 Bridge Cottages, Downham Road, Nordelph. It was resolved to recommend *approval* to the application but to highlight highway safety concerns surrounding the access to the two newest houses opposite the junction with the bridge and the A1122.

15. Correspondence

15.1 An email from CPRE with reference to *Vision for Norfolk* was noted.

16. War Memorial

16.1 The stonemason has now completed the lettering to the war memorial.

17. Agenda items for the next meeting

- Budget proposals for 2018/2019
- Quote for a new dog waste bin for Birchfield Road
- To note progress with the SAM2 sign at Silt Road

There being no further business, the meeting closed at 7.45pm.

The next meeting will be on Monday 9th October 2017 at 6.30pm.

Signed..... Date