

## **Meeting of Nordelph Parish Council on Monday 17<sup>th</sup> June 2013 @ 7.15pm @ Nordelph Village Hall**

**Committee Members:** Cllr. M Harwood, Cllr. J Jones, Cllr. D Gott, Cllr. R Balls, Cllr. R Bailey, Cllr. B Bushnell, Cllr. M Slow, Cllr. R Stannard, Cllr. G Cosson

**Those Attending:** Cllr. M Harwood, Cllr. B Bushnell, Cllr. Stannard, Cllr. Gott, Cllr. Balls, Cllr. Bailey, Cllr. Jones, Cllr. Slow

**Public:** None.

**Apologies:** Cllr. Cosson, Cllr. Spikings, County Cllr. Humphrey, PCSO Law.

### **1. Welcome**

1.1 The Chairman welcomed everybody to the meeting.

### **2. Apologies**

2.1 There were apologies as listed above.

### **3. Declarations of Pecuniary Interest**

3.1 There were no declarations of pecuniary interest made.

### **4. Public Forum**

4.1 There were no members of the public present.

### **5. To confirm & sign the minutes from the last meeting**

5.1 The Minutes of the last meeting were signed as a true record of the meeting. Proposed by Cllr. Gott & seconded by Cllr. Bushnell.

### **6. Matters arising from the Minutes of the last meeting**

6.1 Item 10 – Clerk to seek 3 quotes to dig out the hedge between the old large gates and remove the pile of rubbish in the corner of the cemetery. Clerk to arrange to get the remaining uncut side of the hedge that runs along the back of the cemetery cut and also get a price from Holly Landscapes for the regular maintenance of the privet hedge at the front of the cemetery.

6.2 Item 11.4 – It was noted that the Rangers did not visit w/c 6<sup>th</sup> May. Clerk to make sure that when they are next due they attend to the roadside that runs from the village hall to the bridge, where the roadside joins the verge on the houses side of the street, hich needs tarmacking as the road has fallen away and also to clear out the roadside grips/gripples along High Street which are blocked with willow etc.

### **7. Village Hall**

7.1 Whilst renewing the PC's annual parish council insurance this year the Clerk was asked by Came & Co. about the insurance for the village hall as the PC own the village hall. Clerk to ask for a copy of their insurance schedule as there is the possibility that some of the covers needed by the village hall could be duplicated with their separate policy which the PC policy already has for free.

7.2 The Trustees of the Village Hall are Tim Spooner, Daphne Chapman, Jenny Wells, Alan Wells, Caroline O'Sullivan, Jane Mackie, Karen Yaxley, Wendy Spooner, Sandra Paish.

7.3 A conversation ensued regarding clarification on the Trustees of the Village Hall (as a building) and the Trustees of the Village Hall Committee (as a charity) which Cllr. Balls believes to be two different things. Cllr. Balls to seek clarification from Metcalfe, Copeman & Pettifer on this and report back.

7.4 Cllr. Harwood and Cllr. Bushnell will both be attending the *official* opening of the Youth Club on Thursday 27<sup>th</sup> June 2013.

## 8. Police Matters

8.1 An email from PCSO Millburn regarding Parish Surgeries, one from PCSO Bortz regarding parking restrictions for contractors at the new development along High Street and another from NorfolkALC regarding parish meetings with the new Police Crime Commissioner were noted.

## 9. BCKLWN Issues

9.1. Works by CGM to the 2 willow trees along the High Street are scheduled for Thursday 20<sup>th</sup> June and Friday 21<sup>st</sup> June. Chris at CGM will be present the whole time to supervise the works. He has to leave at midday on Friday but has offered to return on Tuesday 25<sup>th</sup> June with the contractors to finish supervision of the work – Clerk to confirm with Chris that this is what NPC would like to happen.

9.2 An email from Hayley Kurt detailing the purchase of caddy liners was noted but no further action required.

## 10. Cemetery

10.1 Clerk to progress works to the hedges in the cemetery as detailed at item 6.1 of these minutes.

10.2 The usage of the black bin at the cemetery to be monitored.

## 11. Norfolk County Council issues

11.1 Signage for school bus stop along Silt Road – The new triangular sign situated at the top of Coronation Avenue is obscuring visibility onto the Silt Road for vehicles. Clerk to ask Highways to reposition to a more suitable spot.

11.2 Proposed cycle path, Nordelph to Downham Market - Nothing to report this month.

## 12. Planning

12.1 Planning app 13/00657/F Installation of single turbine @ Seamh Cottage, Birchfield Road, Nordelph – NPC recommended refusal.

## 13. Finance

13.1 All payments on this month's agenda were approved.

Pat Copeman	£25.00	Annual internal audit
Came & Co.	394.61	Annual parish council ins.
NorfolkALC	£108.31	Annual subscription
Westcotec	£21.71	April/May/June maintenace

13.2 The bank statements were viewed by Cllr. Bushnell & Cllr. Gott.

13.3 Cllr. Jones signed a Dispensation Request Form for the purposes of budget setting.

## 14. Correspondence

No correspondence this month.

## 15. Allotments

15.1 It was noted that Mrs. Venn & Mr Rumsey had lodged an interest in having a garden allotment.

15.2 Mr. Rumsey's email regarding canvassing the parish for interest in allotments was noted.

15.3 An email from Maxey Grounds & Co. regarding the possible management of the garden allotments by the parish council was noted. It was unanimously felt that although the PC are keen to see the garden allotments returned to the parish for use by parishioners, until safe access to the area can be gained by Maxey Grounds & Co. and a proper survey done of the land by them on behalf of the Diocese to determine the size of the plot, the potential amount of garden allotments

available from this plot and advised of a fixed annual rental figure to the Diocese and there being so many uncertainties within the proposal from Maxey Grounds, that Nordelph PC could not commit to their management proposal at this stage. This land belongs to the Diocese and is currently managed for them by Maxey Grounds & Co. Clerk to ask Maxey Grounds & Co. if they would like the PC to try and determine general parish interest in the garden allotments.

**16. Management of the Nordelph Website**

16.1 Emneth Design confirmed a new website setup cost of £400 plus an annual hosting/server fee of £66. Clerk to determine how much they would charge for uploading 6 pages/month.

**17. Agenda items for the next meeting**

17.1 Special Projects.

There being no further business the meeting closed at 9.11pm

The next meeting will be on Monday 12<sup>th</sup> August 2013 @ 7.00 pm.

Signed..... Date .....