

NORDELPH PARISH COUNCIL

DRAFT Minutes of the meeting of Nordelph Parish Council on Monday 18th January 2016 at the Village Hall at 7.00pm

Committee Members: Cllr. D Gott, Cllr. R Stannard, Cllr. G Cosson, Cllr. Balls, Cllr. Free, Cllr. Hoy

Those Attending: Cllr. Stannard, Cllr. Gott, Cllr. Balls, Cllr. Hoy, Cllr. Free, County Cllr. Humphrey

Public: 0

Apologies: None

MINUTES

1. Welcome

1.1 Cllr. Gott welcomed everybody to the meeting.

2. Apologies

2.1 There were no apologies received.

3. Declarations of Pecuniary Interest & requests for dispensations

3.1 No declarations of pecuniary interest were made and no dispensations required.

4. Public Forum

4.1 No members of the public were present.

5. To confirm & sign the minutes from the last meeting

5.1 It was resolved to accept & sign the Minutes of the last meeting as a true record of the meeting.

6. Matters arising from the Minutes of the last meeting

6.1 There were no matters arising from the Minutes of the last meeting.

7. Internal Council Affairs

7.1 The contract from British Telecom for the adoption of the kiosk along the High Street had been considered by Cllr. Gott and Cllr. Free and both were happy with its contents. The contract was duly signed by Cllr. Gott. Clerk to send back to British Telecom with the payment of £1.00. The contract highlighted several issues that will need resolving between the parish council and British Telecom:-

- The kiosk needs decommissioning – the phone and the electricity supply removing from it.
- The purchase of the kiosk does not include the land underneath it.
- The kiosk has been painted with 'lead' in it – there are associated Health & Safety risks with the future maintenance and this should be recorded on the parish council's Health & Safety assessment.
- The kiosk needs to display a sign that it no longer contains a B.T. payphone and is no longer the responsibility of British Telecom.
- No form of electrical communications apparatus can be installed back into the kiosk.
- The Emergency Services need to be notified that the kiosk now belongs to the parish council.

7.2 The amended 2016 meeting dates were circulated.

7.3 The quote from Brown & Ralph for the cleaning of the memorial (£927.00 + VAT) and the re-lettering of the names (£9.50 + VAT per letter) was considered. Clerk to investigate with potential funding bodies the possibility of a grant to help with these costs.

7.4 An email from NALC was considered regarding audit procurement from 2017. It was resolved to opt in to the new *sector led body* set up by NALC to help authorities with the procurement of their audits from 2017.

8. Finance

8.1 All were in favour to pay the outstanding payments since the last meeting.

Nordeph Parish Council					
Payments for Authorisation since the last meeting					
Payee	Goods/ Services	VAT	TOTAL	dd/EP/chq	Supplier/Service
Kate Bennett	£373.28	£0.00	£373.28	s/o	Nov & Dec salary payments
Kate Bennett expenses	£51.60	£10.32	£61.92	100516	Postage, stationer, mileage, photocopying, Telephone & broadband
Emneth Design	£33.75	£0.00	£33.75	100517	Website update service
Westcotec	£21.51	£4.29	£25.80	100518	Oct, Nov & Dec maintenance
	£480.14	£14.61	£494.75		

8.2 Income since the last meeting was noted at £0.00

8.3 The bank statements were viewed by Cllr. Balls and Cllr. Hoy.

8.4 Cllr. Free signed the necessary Barclays forms to set up on-line banking for the Clerk to view the accounts only.

9. Village Hall

9.1 The 2014 2015 Village Hall Accounts are not yet available as they are still with the auditors. Clerk to determine who the auditors are and to enquire when the accounts will be available.

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9.2 The new windows and new front door for the village hall have not yet been replaced due to illness. Clerk to determine from the Village Hall Committee a date when the work will be completed.

9.3 It was noted that the annual fee from Holly Landscapes for spraying the village hall car park is £130.00 + VAT.

10. Police Matters

10.1 County Cllr. Humphrey reported that a recent meeting concluded that Norfolk Constabulary was making considerable savings from collaboration with Suffolk constabulary.

10.2 A precept freeze on Policing would create a £6.5m deficit after 4 years. An increase of 1.98% would create a deficit of just over £1m after 4 years so a small increase is expected.

11. BCKLWN Issues

11.1 It was noted that the *Council Tax Support grant* for 2016 2017 was £600.00.

12. Cemetery

12.1 A meeting at 6.30pm on 18th May (before the AGM) to carry out a risk assessment at the cemetery was arranged.

13. Norfolk County Council issues

13.1 Highways Rangers visiting 8th February 2016. Clerk to request they attend to the vegetation growing over the footpath from the new development along the High Street up to the bridge.

13.2 The railings on the A1122 just over the bridge on the left hand side have been damaged. Clerk to arrange for the repair of these.

13.3 It was noted that the SAM2 camera is back on Silt Road.

14. Planning

14.1 A planning training session in King's Lynn was noted for Monday 29th February. The Borough will be consulting parish councils electronically soon. Paper plans will no longer be available for consulting.

15. Correspondence

15.1 An email from a resident of High Street was noted regarding concerns with the speed of traffic along High Street and Birchfield Road. The Clerk had responded accordingly. Councillors considered erecting the SAM2 sign at this location for a period to provide the necessary data required. The situation will be monitored.

16. Footway Lighting

No report.

17. Agenda items for the next meeting

- Village Hall Accounts and repairs
- E-planning
- Conifer hedge on sharp right hand bend along the A1122
- Trees along the riverbank at Birchfield Road

There being no further business, the meeting closed at 8.20pm.

The next meeting will be on Wednesday 2nd March 2016 at 7.00pm at the village hall.

Signed..... Date