

NORDELPH PARISH COUNCIL

Minutes of the Annual Parish Assembly Meeting held at Nordelph Village Hall on Wednesday 1st May 2013 @ 6.30pm

Committee Members: Cllr. M Harwood, Cllr. J Jones, Cllr. D Gott, Cllr. R Balls, Cllr. R Bailey, Cllr. B Bushnell, Cllr. G Cosson, Cllr. M Slow

Those Attending: Cllr. Harwood, Cllr. Bailey, Cllr. Bushnell, Cllr. Stannard

Members of the public: None.

Apologies: Cllr. Jones, Cllr. Pope

1. Welcome

The Chairman welcomed everyone to the meeting.

2. Apologies

There were apologies as listed above.

3. Minutes from the last Parish Assembly Meeting

The minutes from the last Parish Assembly Meeting were signed as a true record of the meeting.

4. Report from the Chairman

The chairman reported on the year's activities of the council including new signs for the school bus stop at Silt Road, the headstones in the cemetery had been risk assessed and new guidelines drawn up for the interment of ashes. The hedge in the cemetery had been trimmed and works imminent to cut back the 2 willow trees along High Street. There had been the historical problem of 'mud on the roads' during the pumpkin harvest again this year with Highways & the Police getting involved. The emergency plan had been updated, as had the assets register and insurance for the war memorial now in situ and custodianship of the war memorial had been taken over by the PC. The Business Saver Account was closed and all monies transferred to the Current Account, finances had kept within budget and the scrutiny of bank statements at council meetings introduced. Cllr. Harwood is also now a signatory on cheques. An Operational & Financial Risk Assessment has been put in place following a request from Mazars after last year's external audit. The Chairman & the Clerk had both attended some training throughout the year to include planning, highways & cemetery/churchyard maintenance. There are on going dealings with the Diocese regarding reinstatement of the allotments. Negotiations regarding F/P 7 are on going as are a new cycle path proposal from Nordelph to Downham Market. The PC had put forward a proposal for the Mayor's Award for Design in the Environment but unfortunately not successful. The PC had decided to withdraw from attending the Joint Parish Council Meetings. Cllr. Harwood concluded by thanking all councillors for their support over the year and also wished to record special thanks to the Village Hall Committee who have put in an awful lot of work this year at the village hall with the introduction of the youth club upstairs. Thanks also go to John Jaworski for his continued support with the website and to Cllr. Bushnell, Vice Chairman.

5. Report from the Borough Council

There was no report made available from the Borough Council.

6. Report from County Council

There was no report made available from the County Council.

7. Open Forum

There were no residents present but an email received from PCSO Millburn was read out detailing that 8 reports of anti-social behaviour had been made in the last 12 months in Nordelph and 11 reports of crime, all domestic related. Parishioners need to be aware of bogus callers/rogue traders and other door to door sales persons. Shed burglaries are common as is metal theft, heating oil and fuel. Everyone to be encouraged to report any suspicious activity on 101.

There being no further business, the meeting closed at 6.50 pm.

Signed..... Date