

NORDELPH PARISH COUNCIL

Draft Minutes of a *virtual* meeting of Nordelph Parish Council, Monday 3rd August 2020 via Zoom at 6.30pm

Committee Members: Councillor Gott, Councillor Stannard, Councillor Balls, Councillor Dawson, Councillor Lansdell-Hill, Councillor Gray, Councillor S Waters, Councillor C Waters

Those Attending: Councillor Gott, Councillor Lansdell-Hill, Councillor Gray, Councillor S Waters, Councillor C Waters and Borough Councillor Spikings

Public: 0

Apologies: Councillor Balls, Borough Councillor Rose, Councillor Stannard, County Councillor Humphrey, Councillor Dawson

MINUTES

1. Welcome

The Chairman welcomed everyone to the meeting.

2. Apologies

Apologies were given as listed above and approved. It was noted that Councillor Ronald Stannard, after serving for over fifty four years as Clerk to the Parish Council and ten years as a Parish Councillor, has decided to resign from the parish council on health issues. Councillor Stannard has been a dedicated and inspiring member of the parish for so many years and will be so very greatly missed by the Parish Council and the community as a whole. Our thanks go out to him for his commitment and enthusiasm to the locality for over sixty five years.

3. Declarations of Pecuniary Interests & requests for dispensations

No declarations of pecuniary interests were made for any item on the agenda and no dispensations were required.

4. Public Forum

There was no need to suspend the meeting to hold a Public Forum¹.

5. To confirm & sign the minutes from the last meeting

It was resolved to accept and sign the Minutes of the last meeting (3rd June 2020) as a true record.

6. Matters arising from the Minutes of the last meeting

There were no matters arising from these Minutes.

7. Finance

a) It was resolved to approve the outstanding payments since last meeting as listed below,

Nordelph Parish Council					
Payments for authorisation since the last meeting					
Payee	Net	VAT	TOTAL	CHQ NO.	SUPPLIER/SERVICE
HMRC	47.80	0.00	47.80	100680*	PAYE for June -*already paid
Clerk expenses plus tax rebate	218.22	0.00	218.22	100681	Mileage and PAYE rebate
Emneth Design	25.00	0.00	25.00	100682	Website update service
Clerk	239.36	0.00	239.36	dd	Clerk salary - June
Clerk	239.36	0.00	239.36	dd	Clerk salary - July
sse	9.87	0.48	10.35	dd	May
sse	9.87	0.48	10.35	dd	June
British Telecom	52.99	10.59	63.58	dd	Broadband services for June 2020
British Telecom	52.99	10.59	63.58	dd	Broadband services for July 2020
	895.46	22.14	917.60		

b) There has been £0.00 income since last meeting.

c) A pay review for the Clerk was discussed and it was resolved with all in favour to increase the monthly direct debit with immediate effect to reflect the new pay rate agreed. The contents of this discussion are not for publication.

d) It was resolved with all in favour to move the parish council's bank account from Barclays Bank to Unity Trust Bank. Clerk to action.

¹ The Public Forum is fifteen minutes only.

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e) It was resolved to make a donation to Magpas of £25.00. Clerk to action.

8. Village Hall matters

- a) It was noted that a grant of £10,000.00 to aid with relief during the coronavirus pandemic had been applied for to the Borough Council and subsequently received.
- b) It was noted that the tidying up at the back of the Village Hall has commenced in order to provide a community garden area. Councillors Waters to action.
- c) It was noted that an up to date Income and Expenditure report and current balance sheet from the Village Hall Committee is still outstanding. Clerk to action.
- d) The exterior of the back section of the village hall will be painted by the end of August 2020.

9. Planning

- **Planning application 20/01080/F**, Removal of agricultural restriction on planning permission 2/84/0663/F at Howgego Ltd, Hill Farm, Silt Road, Nordelph. It was resolved with all in favour to *approve* this application.

10. To discuss any bids for the Norfolk County Council 2021/22 Parish Partnership Scheme²

It was resolved to defer this item to the September meeting. Clerk to try and progress the costings for the installation of a bridge or culvert at the Bedford Bank to complete footpath 7 through the 2021/22 Parish Partnership Scheme when the project would be 50% funded by Norfolk County Council and 50% by the Parish.

11. To receive a report from the Borough Council

- Councillor Stuart Dark has resigned from his temporary portfolio post.
- Councillor Ian Devereau has resigned from his Cabinet position.
- Children's playgrounds are now starting to open up again.

12. To receive a report from County Council; no report.

13. Agenda items for the next meeting

- To consider the village hall's current financial accounts
- Footpath 7, Birchfield Road (bridge over to the Bedford Bank); to submit a bid to the Norfolk County Council 2021/22 Parish Partnership Scheme
- To review the council's *operational risk assessment*
- To purchase an annual Zoom subscription for the parish council³
- To discuss a play area for the village following a request from a resident
- To discuss the installation of a bench(s) behind the village hall following a request from a resident
- To co-opt a new councillor onto the parish council
- Include a payment to Magpas for £25.00 (donation)

There being no further business, the meeting closed at 7.05pm.

The next meeting will be on Wednesday 16th September 2020 via Zoom at 6.30pm.

Signed..... Date

² Bids need to be in by 4th December 2020.

³ £143.88 for 9 participants