

NORDELPH PARISH COUNCIL

Council Meeting

Held on Monday 12th September 2011 @ 7.00 pm @ Nordelph Village Hall

Committee Members

Cllr. M Harwood
Cllr. J Jones
Cllr. D Gott
Cllr. R Balls
Cllr. R Bailey
Cllr. B Bushnell
Cllr. G Cosson

Those Attending

Cllr. M Harwood
Cllr. B Bushnell
Cllr. R Bailey
Cllr. D Gott
Cllr. Balls

Borough Cllr. Pope
PCSO Tracy Milburn

Mr. M Slow of Willow Cottage, High Street – Member of the public

Apologies

Cllr. J Jones
Cllr. Cosson
County Cllr. Humphrey
Borough Cllr. Spikings

1. Welcome

The Chairman welcomed everybody to the meeting.

2. Apologies

There were apologies as listed above.

3. Declarations of Interest

Cllr. Harwood declared an interest in 'Parking along High Street'.
Cllr. Gott declared an interest in 'FP/7'.

4. Public Forum

Mr. Slow of Willow Cottage, High Street, Nordelph attended the meeting to be apprised of any progress regarding the issues with parking along High Street which was to be dealt with on the agenda.

5. To confirm & sign the minutes from the last meeting

The Minutes of the last meeting, which had been circulated, were confirmed and signed by the Chairman. Proposed by Cllr. Gott & seconded by Cllr. Bushnell.

6. Matters arising from the Minutes of the last meeting

The Clerk confirmed that she had met with Andy Wallace, NCC Highways Engineer, to discuss the structuring of the car parking along High Street.

Mr. Wallace had agreed to look into the suggestion of white lining the top end of the High Street to allow for more structured parking although he pointed out that this type of work is not 'encouraged' by NCC as it 'encourages parking along the highway' which, as a rule, is not highways policy. Ongoing.

The stretch of land from the telegraph pole to the phone box, which is owned by the PC, was also addressed. Mr. Wallace has agreed to carry out a site survey for us before we install bollards to ensure we are not going to disturb any service pipeworking etc. The Clerk to find out the recommended highways spec for the sizing of the car parking spaces. It was agreed that funding for the bollards & any signage should come from Parish funds.

7. Casual Vacancy to be filled

Cllr. Harwood to approach Mr. Slow of High Street, Nordelph who has expressed an interest in possibly being co-opted onto the Council.

This will still leave x1 vacancy to fill.

8. Councillor/Clerk Joint Training with Emneth PC

Cllr. Harwood, Cllr. Gott, Cllr. Balls and the Clerk have expressed an interest in attending this training session. Three dates were suggested by Emneth and those favoured are either Monday 10th October or Monday 17th October. Ongoing.

9. Joint Meeting of Local Councils

Unfortunately the last meeting scheduled for 7th September 2011 at Nordelph had to be cancelled due to a) the Clerk's availability and b) lack of general attendance by other councils.

Council are happy to reschedule another meeting but wish to ascertain the other local councils interest in pursuing this venture before another meeting is scheduled. Clerk to action.

10. Assets Register

The current Assets Register was revisited & it was felt that this needs updating. Clerk to provide further information at October's meeting.

11. Footpath 7

Cllr. Harwood reported to Council of his site meeting of Thursday 11th August 2011 with members from Nordelph Parish Council, the Upwell Internal Drainage Board and

the College of West Anglia. Mr. Mills of NCC Bridges Department was also invited but was, unfortunately, unable to attend.

The general consensus was that a culvert is going to be more appropriate than a bridge, this being far less complicated to build and should, hopefully, last longer.

The general lack of enthusiasm from NCC is the only thing that is currently delaying progress of the project. Borough Cllr. Pope suggested that Council contact County Cllr. Humphrey for his input to try & encourage more support from NCC. Clerk & Cllr. Harwood to action.

Borough Cllr. Pope advised Council at this stage of the meeting of the production of the 'Strategic Housing Land Availability Assessment Document' which is now available for consultation online on the Borough Council website which forms part of the LDF (Local Development Framework).

This assessment provides information on the provision of sufficient land for housing to meet the community's need for more homes.

The purpose of this document is to identify sites with potential for housing, assess their housing potential and assess when they are likely to be developed.

This assessment includes any sites that may have been put forward by Nordelph Parish Council or indeed any parishioner in the Parish of Nordelph for consideration for the Sites Specific Allocations & Policies Development Plan Document.

12. Parking along High Street

As Item 6.

13. Anti Social Behaviour

PCSO Tracy Milburn reported that things are generally quiet but reiterated the importance of ringing in any anti social behaviour incidents so that the police are able to build up some kind of pattern to any anti social behaviour occurring within the Parish and then maybe carry out organised visits to the Parish at the correct times.

PCSO Milburn advised of a change of shift patterns in January 2012 comprising of 5 shifts with 5 PC's and 1 PCSO.

She reported that the next SNAP meeting (Safer Neighbourhood Action Panel) is on 5th October 2011 at Downham Market Town Hall at 7.00 pm and thereafter, every first Wednesday of even months at 7.00 pm at the Town Hall.

14. War Memorial Custodianship

Cllr. Harwood reported his desire for the Parish Council to take over the custodianship of the War Memorial. Initial investigations to the Imperial War Museum have confirmed that ownership of the memorial is not recorded. Ongoing.

15. Cemetery

The general condition of the cemetery was discussed and it was decided that the front section which is owned by the Parish Council needs tidying up a bit. The back section is the responsibility of the Church.

16. Correspondence

The Clerk reported to Council the various pieces of correspondence received since the last meeting & it was noted. Nothing urgent or requiring action.

17. Planning Applications

Planning Application 11/01230/F, Extensions & alterations to domestic house & existing single garage & single storey ground floor bathroom to be demolished at Broadwater, Silt Road, Nordelph.

The application was assessed and Nordelph PC to recommend 'refusal' to the application based on the size of the proposed extension is not relative to the existing property nor in keeping with the surroundings, which is in the conservation area. The proposed height of parts of the extension, are excessive, and the general appearance of the proposed extension is not in keeping with the current style of the house already there.

18. To pass Accounts due

Cllr. Bushnell	£17.07	Brush & paint for Noticeboard
E.on	£109.22	Street lighting from 1 st April to 31 st March 2011
Cllr. Gott	£47.50	Flowers & photograph for R W Stannard
Mazars	£144.00	External Audit

Cllr. Balls passed the Clerk some receipts for payment at the next Council meeting.

The Clerk requested that she have monthly bank statements instead of quarterly. Cllr. Balls & Cllr. Bailey kindly agreed to pay a visit to the bank to arrange for this.

19. Village Hall Report

The next meeting is 1st October 2011.

Cllr. Gott reported that they are doing some work at the front of the village hall including improving the general appearance of the railings and installing some gates. The damp in the kitchen needs to be addressed.

Diary dates,

26th November – Drama production.
22nd December – Xmas Music Evening.

20. A.O.B.

Cllr. Balls reported on the general poor condition of Birchfield Road. The Clerk agreed to address this with NCC Highways.

Cllr. Harwood reported the light out along Silt Road. Clerk to action.

Cllr. Harwood reported that the B.T. phone kiosk along High Street has now been repainted and is looking a lot better.

21. Agenda items for the next meeting

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There being no further business the meeting closed at 9.10 pm.

The next meeting will be on Monday 31st October 2011 @ 7.00pm at Nordelph Village Hall.

Signed..... Date