

NORDELPH PARISH COUNCIL

Council Meeting

Held on Monday 12th December 2011 @ 7.00 pm @ Nordelph Village Hall

Committee Members

Cllr. M Harwood
Cllr. J Jones
Cllr. D Gott
Cllr. R Balls
Cllr. R Bailey
Cllr. B Bushnell
Cllr. G Cosson
Cllr. M Slow

Those Attending

Cllr. M Harwood
Cllr. J Jones
Cllr. R Balls
Cllr. R Bailey
Cllr. B Bushnell
Cllr. M Slow

County Cllr. H Humphrey

Apologies

Cllr. Cosson
Cllr. Gott
PCSO Tracy Millburn

1. Welcome

The Chairman welcomed everybody to the meeting.

2. Apologies

There were apologies as listed above.

3. Declarations of Interest

Cllr. Harwood & Cllr. Slow both declared an interest in Item 12 'Progress report on the provision of Parking along High Street'.

4. Public Forum

No-one in attendance.

5. To confirm & sign the minutes from the last meeting

The Minutes of the last meeting, which had been circulated, were confirmed and signed by the Chairman. Proposed by Cllr. Bailey & seconded by Cllr. Bushnell.

6. Matters arising from the Minutes of the last meeting

Item 11, Cllr. Bushnell confirmed that the Village Hall has FULL insurance cover. Could Cllr. Gott clarify if this cover also covers the war memorial.

Clerk to revise Section 22 of the Standing Orders to incorporate the new policy regarding the 'destruction of council related emails on councillors' computers'.

It was agreed NOT to go ahead with the purchase of stickers for wheelie bins stating '30mph Slow Down' as it was felt that a) we did not want to encourage residents to leave their wheelie bins out on the highway and, b) the wheelie bins are only out x1/week or fortnight & it was not really worth the expenditure. However, the Clerk is to write to local farmers & hauliers, namely Doubledays, Warnes & Russells and Strawhall Farm & Bywaters asking for their assistance to take care & slow down whilst using the parish's roads and to consider dog walkers, children going to school, small animals & the potential vibration to neighbouring houses.

7. Police Matters

- Norfolk Constabulary's new telephone number for *non-urgent* issues was noted. People should now dial 101 to report non-emergency crimes, disorder or anti-social behaviour. 999 should still be dialled for urgent issues/emergencies. The 0845 456 4567 number is no longer in operation.
- The most recent SNAP meeting took place in Downham Market on 7th December 2011.
- Clerk to furnish PCSO Tracy Millburn with 2012 Council meeting dates.
- An email was noted regarding parking enforcement. This has now been taken over by Norfolk Parking Partnership co-ordinated by Norfolk County Council.
- County Cllr. Humphrey advised of a meeting in Wymondham on 19th January 2012 addressing police performance & budget issues.

8. Casual Vacancy to be filled

Still x1 vacancy. Mr. Stannard to be invited to the next Council meeting in February & invited to be co-opted onto the Council.

9. Joint Meeting of Local Councils

Next meeting to be held in Welney on Monday 13th February 2012. Cllr. Harwood to attend.

10. Assets Register

The Assets Register is really for insurance purposes. The insurers are only concerned with knowing the purchase date and price of equipment so that they can assess the level of cover needed for replacements.

Items that need adding to the Assets Register are,

Nordelph Village sign £3,000

War memorial stone cross £20,000 – what would the premium for this be? Does the Village Hall Insurance cover this? Ongoing.

Computer

Cemetery gates – 1 pair wrought iron @ £2,000, x1 small white @ £300

Railings outside the village hall

Noticeboards – Staithe £50, o/s Village Hall £100

X1 litter bin at The Staithe

11. Footpath 7

Awaiting confirmation from the Middle Level Commissioners for their permission for the Upwell Internal Drainage Board to install the culvert.

12. Parking along High Street

Highways have confirmed that they are not able to white line car parking spaces at the top end of the High Street for us but they will put a white line down the side of the road to demarcate the edge of the road for us. Clerk to confirm to Highways that we would like them to do this and to ask if they would be able to carry the white line on further down the road to the phone box for us. Ongoing.

Having now received a services/utilities map from Highways for the section of land owned by the Parish Council a bit further down High Street, it does not appear that we will be disturbing any pipes/cables if we were to install bollards between the telegraph pole & the phone kiosk, however, the Clerk would like another member of Council to look at these maps to just make sure.

A standard car park sizing space is 2.5m x 5m.

Clerk has obtained a quote for x2 aluminium signs to be supplied on a pole for concreting in stating 'Property of Nordelph Parish Council, Parking for Village Residents'. A price of £127.00 each + VAT has been obtained for a 600mm x 400mm panel on a 2m post with cap & all fixings ready to concrete in. A price to be obtained for plastic and if the quote is the same or less, Clerk to go ahead & order. Proposed by Cllr. Bushnell & seconded by Cllr. Jones.

13. War Memorial Custodianship

After putting up a public notice on both Parish Council noticeboards, the village hall noticeboard (inside), the village website & a notice in the Bardolph Magazine, no objections were received by 12 noon on 12th December 2011 to Nordelph PC adopting the war memorial so, Nordelph PC are now the formal custodians of the war memorial. Proposed by Cllr. Bushnell & seconded by Cllr. Jones.

Cllr. Harwood needs to take 3 photographs of it, x1 of the location, x1 of the cross and x1 of the names.

Could Cllr. Gott please raise this issue at the next Village Hall Committee Meeting to determine whether the Village Hall Committee will take the reigns with this one, whether a separate sub-committee should be set up or if the PC should deal with it. Ongoing.

14. Cemetery

It was noted that the cemetery is generally in good condition. Cllr. Bushnell continues to monitor this.

15. Planning

It was noted that Planning Application 11/01559/F, Construction of one dwelling & garage at land adjacent to the Old Well, High Street, Nordelph has been granted approval.

16. To pass Accounts due

Norfolk Parish Training Partnership	£37.50
Holly Landscapes	£1637.22

It was determined that the missing bank statement sheet 105 was merely a 'dispute resolution declaration sheet' which is sent out monthly as part of the bank statement information and is issued with a sheet number.

An Income & Expenditure spread sheet, prepared by the clerk, year to date, was circulated for councillors' information.

It was agreed to keep the precept for 2012/2013 the same at £6,500.

A letter to be sent to Barclays Bank to ask them to increase the standing order to Mhb Lighting Ltd. from £6.88 pcm to £7.24 pcm.

17. Correspondence

The Clerk reported to Council the various pieces of correspondence received since the last meeting & it was noted. Nothing urgent or requiring action.

18. Village Hall Report

Nothing to report at this meeting as Cllr. Gott was not present. A suggestion was made that perhaps Cllr. Gott could email a village hall report to the Clerk if she is not able to attend council meetings.

19. 2012 Meeting Dates

Clerk to email Cllr. Harwood with the proposed meeting dates for 2012 and once agreed she will distribute accordingly. Next meeting is Wednesday 15th February 2012.

20. A.O.B.

Clerk to contact Highways regarding the condition of Birchfield Road.

Clerk to contact the Well Creek Trust regarding the poor state of the railings running along the river bank along Birchfield Road/High Street.

21. Agenda items for the next meeting

Allotments

There being no further business the meeting closed at 9.00 p.m.

The next meeting will be on Wednesday 15th February 2012 @ 7.00pm at Nordelph Village Hall.

Signed..... Date