

NORDELPH PARISH COUNCIL

Council Meeting

Held on Monday 25th June 2012 @ 7.00 pm @ Nordelph Village Hall

Committee Members

Cllr. M Harwood
Cllr. J Jones
Cllr. D Gott
Cllr. R Balls
Cllr. R Bailey
Cllr. B Bushnell
Cllr. M Slow
Cllr. R Stannard

Those Attending

Cllr. M Harwood
Cllr. R Bailey
Cllr. B Bushnell
Cllr. M Slow
Cllr. Stannard

Apologies

PCSO Tracy Millburn
Cllr. G Cosson
Cllr. J Jones
Cllr. D. Gott
Borough Cllr. Spikings
Borough Cllr. Pope

1. Welcome

The Chairman welcomed everybody to the meeting.

2. Apologies

There were apologies as listed above.

3. Declarations of Interest

There were none.

4. Public Forum

There were no members of the public present however, Cllr. Harwood had previously received a telephone call from a concerned resident regarding the general appearance of the front gardens of Thorpe Terrace, Silt Road. The amount of cars parked in the gardens etc. It was suggested that the concerned resident be directed to the BCKLWN for their input.

5. To confirm & sign the minutes from the last meeting

The Minutes of the last meeting, which had been circulated, were confirmed and signed as a true record by the Chairman, proposed by Cllr. Bushnell & seconded by Cllr. Slow.

6. Matters arising from the Minutes of the last meeting

Cllr. Bushnell confirmed that he had emailed Mr. Harlock regarding the removal of the 3 fence panels from the cemetery. Cllr. Harwood reported that he had attended the Village Hall Jubilee Event which was a great success.

7. Police Matters

An email received from PCSO Millburn was read out, offering general advice to residents on keeping properties & valuables safe during the summer months.

8. Joint Meeting of Local Councils

Cllr. Harwood, Cllr. Stannard & Cllr. Gott all attended the 2nd joint meeting of local parish councils where joint purchasing of street lighting was discussed as well as the validity of domestic wind turbines, speeding and the condition of our roads. Although useful, it was generally felt that the more informal meetings, similar to the last meeting at Welney, more suited Nordelph's requirements and for this reason Nordelph have decided to no longer attend the Joint Meetings of Local Councils. The Clerk to notify County Cllr. Humphrey of this. It was agreed to pay the Clerk for 6 hours overtime for her input into the last meeting held at Nordelph. David Venn was due to attend the Emergency Plan meeting at Upwell on Monday 25th June. The Clerk to invite David to the next Council meeting for an update.

9. Proposed cycle path, Nordelph to Downham Market

In Cllr. Gott's absence, this item to be deferred to the next meeting. It was noted that when this issue was discussed at the joint meeting of local councils held in Nordelph earlier on in the month, both Outwell & Downham West Parish Councils expressed an interest in such a project.

10. Provision of a culvert for Footpath 7

Cllr. Harwood has met with the College of West Anglia to discuss the problems with the design and architectural drawings that need to be sent off with the application. It is hoped that an engineer from the Middle Level will draw up the design with the students from the College.

11. New street light maintenance contractor following liquidation of MHB Services Ltd.

MHB's liquidators have recommended that our contract continues with their new proposed supplier, Westcotec who have confirmed they will continue our contract at the same rates as MHB until renewal is due. Council are happy to proceed with Westcotec on this basis.

12. Cemetery

Clerk is still investigating living relatives of x3 unsafe headstones in the cemetery. Cllr. Bushnell has provided all the relevant information. This information to be

included in the next Church Newsletter requesting any information people might have on relatives of the 3 graves concerned.

13. Planning

Planning App 12/00378/F, Installation of x3 small wind turbines @ land North of World's End Far, Silt Road, Nordelph – withdrawn.

The erection of a wind turbine along Birchfield Road, between The Mill & Creek View has been reported to BCKLWN Enforcement for their investigation.

14. Finance

The annual return has been posted to Mazars and receipt of such by Mazars confirmed. The following statement to be added to the financial risk assessment document - '*bank statements are scrutinised at each council meeting by x2 parish councillors*'. It was agreed to carry out an annual risk assessment of council's assets every June.

To Pass Accounts Due,

- Clerk's expenses £31.14
- E.on annual street lighting £109.22

The bank statements were available for viewing.

15. Correspondence

An email from OCC Police Authority regarding their policies for 2012-15 had been received. An explanation from NCC Highways on the timing of their improvements to Birchfield Road and an address verification for Hill Farm, Silt Road from the BCKLWN were also read out.

16. Village Hall Report

There was no Village Hall Report available at the meeting.

17. Allotments

Cllr. Harwood reported that he had confirmed with Reverend Burnett-Hall that the allotment land was NOT part of the plot that has been sold for development. The allotment land is a separate piece of land.

18. Equal Opportunities and Health & Safety Policy

The model equal opportunities and health & safety policies requested from NALC were formally adopted. Proposed by Cllr. Stannard and seconded by Cllr. Bushnell. These to be reviewed in June next year.

19. Speeding & Signs

.Cllr. Slow still has concerns with speeding vehicles along High Street. Cllr. Harwood reiterated the importance of noting registration numbers, dates & times and these can then be forwarded onto the Police for their action.

20. Code of Conduct Policy

New requirements under the Localism act deem it necessary for councils to adopt a new code of conduct by 1st July 2012. It was resolved at the meeting to adopt the BCKLWN's Members' Code of Conduct. At the next meeting all councillors must fill in their register of interests, the Clerk will countersign & then send a copy to Nicola Leader. These must then be published on the Borough's website & also Nordelph PC's website.

Cllr. Bushnell requested that the hedge on the corner of the A1122 just near Wootton's Farm be trimmed back to improve visibility around the corner. Clerk to action.

Cllr. Bailey requested that the Clerk inform Highways of the disappointing job done to the A1122 after 8 weeks of closure and much inconvenience. The road is still in such a poor condition., particularly the section from the old school to the bridge.

Clerk to notify highways of poor road conditions along the Silt Road by Tunnel Farm.

21. Agenda items for the next meeting

- State of the roads
- Speeding (under Police matters)

There being no further business the meeting closed at 8.50pm.

The next meeting will be on Wednesday 8th August 2012 @ 7.00 pm.

Signed..... Date