

Meeting of Nordelph Parish Council on Wednesday 5th December @ 7.00 pm @ Nordelph Village Hall

Committee Members: Cllr. M Harwood, Cllr. J Jones, Cllr. D Gott, Cllr. R Balls, Cllr. R Bailey, Cllr. B Bushnell, Cllr. M Slow, Cllr. R Stannard, Cllr. G Cosson

Those Attending: Cllr. M Harwood, Cllr. B Bushnell, Cllr. Stannard, Cllr. Gott, Cllr. Balls

Apologies: Cllr. Slow, Cllr. Bailey, Cllr. Jones, Borough Cllr. Pope

1. Welcome

The Chairman welcomed everybody to the meeting.

2. Apologies

There were apologies as listed above.

3. Declarations of Interest

Cllr. Harwood declared an interest in Item 9. Cemetery – progress on the pollarding of the trees along High Street. Cllr. Gott declared an interest in Item 11 Planning, Guidelines for domestic wind turbines.

4. Public Forum

There were no members of the public attending.

5. To confirm & sign the minutes from the last meeting

Cllr. Harwood would like to amend Item 11 Planning, Planning app 12/01319/F to read.....*Cllr. Harwood phoned the resident concerned and advised him to attend the Planning Committee meeting to state his case and they then had a general conversation about the application.* Based on this amendment, the Minutes of the last meeting, were confirmed and signed as a true record by the Chairman, proposed by Cllr. Gott & seconded by Cllr. Bushnell.

6. Matters arising from the Minutes of the last meeting

6.1 Cllr. Balls queried the only emergency exit for the youth club, situated upstairs at the village hall, being via a wooden staircase. Clerk to pass on his comments to the VH committee.

6.2 Clerk had passed onto the Police the name of the farmer suspected of being responsible for the atrocious condition of Birchfield Road last month after pumpkin harvest. The Clerk had been advised that the case was now closed.

7. Police Matters

7.1 The date for the Norfolk Police Authority public consultation on 2013/14 precept proposal was noted.

7.2 An email from PCSO Millburn apologizing for her not being able to attend last month's meeting was read out & noted.

8. BCKLWN Issues

8.1. Register of Members' Pecuniary Interests – Cllr. Gott provided the address of the land owned/rented in the Parish and the Clerk will return her paperwork to BCKLWN.

9. Cemetery

CGM have been instructed to pollard the 3 trees along High Street and cut back the hedge at the cemetery. We are now awaiting permission from the BCKLWN as the trees are in the conservation area. This could take up to 8 weeks so the work will possibly not get done until after the New Year now. Clerk to ask CGM nearer the time to advise exactly which day they will be coming so that cars along the High Street can be temporarily relocated.

10. Norfolk County Council issues

10.1 Highways Rangers visit 26/11/12

The rangers visited 27th November and cleaned out the gullies, cleared the carriageway edge and channels along Silt Road.

10.1 Signage for school bus stop along Silt Road

Highways have confirmed that they hope to erect signage for the school bus drop-off/pick up point along Silt Road before Christmas. Clerk to chase this up soon after Christmas if it is not in situ and Clerk to also pursue the feasibility of moving the bus stop to the top of Coronation Avenue. Highways need to assess.

10.2 Progress report on the provision of a culvert for FP/7

Cllr. Harwood received an email from the College of West Anglia to advise that they had been in touch with the new engineer at MLC who they are hoping will design the culvert for them from a MLC model template, thus avoiding architect's fees. These drawings need to be submitted to the UIDB with the consent application plus the consent fee of £50.

10.4 Proposed cycle path, Nordelph to Downham Market

Nothing to report this month.

11. Planning

11.1 The date & time of the evening Update on Planning session hosted by BCKLWN was noted – Thursday 7th February @ 7.00pm – 9.00pm.

11.2 The Clerk is pursuing the nomination of the converted chapel at Salters Lode. The nomination needs to be submitted by 25th January 2013.

11.3 The Clerk is pursuing the guidelines for councillors on the installation of domestic wind turbines.

12. Finance

12.1 All payments for the month were approved,

Kate Bennett	Expenses	£13.22
Westcotec	Street Lighting, November	£7.24
Holly Landscapes	2012 churchyard maintenance	£1637.22

12.2 As Cllr. Bailey was not present, Cllr. Balls kept the cheques and will visit Cllr. Bailey to get them signed. Clerk will collect accordingly. This was agreed on a proposal by Cllr. Bushnell and seconded by Cllr. Balls.

12.3 Clerk reported to Council that Holly Landscapes had advised that they would continue their 2013 contract for the maintenance of the churchyard at the same price as this year. Council approved this quote. Clerk to notify Holly Landscapes accordingly.

12.4 All the necessary Barclays paperwork was signed to arrange for Cllr. Harwood to be a 3rd signatory on the account. Clerk to send paperwork back to Barclays.

12.5 Letter to Barclays was signed by signatories to close the Business Saver Account No. 30043966 with £3758.29 in it and transfer it to the Community Account. Clerk to action.

12.6 Clerk to make some investigations with NorfolkALC into the possibility of transferring some funds to a bank/building society that might offer some interest over the period of one year.

12.7 Following the introduction of the Localism Act and the major changes this made to the Code of Conduct for Parish Councils, an email from NorfolkALC outlined the issue of councillors who live in the parish now having a pecuniary interest in the setting of the budget as it relates to the council tax for their property which is listed on the register of interest. The simple solution to this is for councillors to be granted a dispensation on the setting of the budget. It was agreed for the Clerk to grant a dispensation to all councillors living in the parish for the purposes of budget setting for 2013/14. A 'Dispensation Request Form' was requested by all councillors attending and their request signed &

accepted by the Clerk. Cllrs. Bailey, Jones & Slow were not present – a dispensation request form to be issued upon their request. Cllr. Cosson does not live in the parish.

12.8 The Quarter 2 figures were noted.

12.9 The village sign, fencing for the play area, the cemetery gates and the railings at the front of the village hall were all added to the Operational risk assessment. Clerk to update.

12.10 It was suggested that the VH Committee should be urged to ensure that their Health & Safety checks & records are all up to date, especially with the introduction of the Youth Club. Clerk to action.

12.11 The bank statements were viewed by Cllr.Balls and Cllr. Gott.

13. Correspondence

13.1 The email from BCKLWN regarding how parish councils can request to speak at the incinerator public inquiry (26th February start date) was noted.

14. Village Hall Report

14.1 Alan Wells’ email regarding progress with the setting up of the Youth Club was noted.

14.2 A copy of their last set of Minutes was distributed to all councillors interested.

15. Allotments

Yellow drainage pipes have appeared on site so we are to assume that the plot has now been sold and work will commence on the 6 houses in due course. Clerk to speak with Cllr. Harwood and to make contact with Jane Logan again at the Diocese to try and find out if there is any money due back to the village and to ensure the shared access between the Diocese and the developer, on the rhs (the West side) is properly maintained and cleared of trees etc.

16. 2013 Meeting Dates

These were distributed accordingly.

17. Agenda items for the next meeting

There being no further business the meeting closed at 8.20pm.

The next meeting will be on Monday 28th January 2013 @ 7.00 pm.

Cllr. Bushnell would like to remind everyone that the carol service will be on Sunday 16th December @ 3.00pm in the Village Hall.

Signed..... Date