

Meeting of Nordelph Parish Council on Monday 11th March 2013 @ 7.00 pm @ Nordelph Village Hall

Committee Members: Cllr. M Harwood, Cllr. J Jones, Cllr. D Gott, Cllr. R Balls, Cllr. R Bailey, Cllr. B Bushnell, Cllr. M Slow, Cllr. R Stannard, Cllr. G Cosson

Those Attending: Cllr. M Harwood, Cllr. B Bushnell, Cllr. Stannard, Cllr. Gott, Cllr. Balls, Cllr. Slow

Public: 4 members – Mr & Mrs Rumsey and Mr & Mrs Wells.

Apologies: Cllr. Cosson, PCSO Millburn, Cllr. Bailey, Cllr. Jones, Borough Cllr. Spikings.

1. Welcome

1.1 The Chairman welcomed everybody to the meeting.

2. Apologies

2.1 There were apologies as listed above.

3. Declarations of Pecuniary Interest

3.1 There were no declarations of pecuniary interest made.

4. Public Forum

4.1 Mr & Mrs Rumsey of Ashlee House, High Street were present regarding Item 12 Planning – they did not wish to be addressed for the public forum. Mr & Mrs Wells were present regarding Item 7 Village Hall – they neither wished to be addressed for the public forum.

5. To confirm & sign the minutes from the last meeting

5.1 The Minutes of the last meeting were signed as a true record. Proposed by Cllr. Balls & seconded by Cllr. Gott.

6. Matters arising from the Minutes of the last meeting

6.1 It was reported that following Cllr. Balls concerns with the only emergency exit for the youth club being situated upstairs at the village hall and via a wooden staircase, the VH Committee have sought professional advice and a smoke alarm, connected to the fire alarm, is being installed in the hallway and upstairs and the way the door upstairs opens is being changed as is the main front door. The fire escape upstairs has been confirmed as satisfactory but the one via the store room needs altering. On going.

7. Village Hall

7.1 Mr. Wells addressed the council seeking their agreement, as owners of the village hall, to apply for the planning permission for the proposed new cast iron portico at the village hall outside the main front door. Nordelph PC was unanimously in agreement to this. Mr. Wells also explained that planning permission to change the windows is also required as it is a public building and the front aspect of the building requires full sash windows as a replacement (not sash lookalikes). It was agreed that planning permission for these should be applied for at the same time. The PC was in full support of the VH's plans and thanked them for all their efforts to improve the current condition of the village hall.

8. Police Matters

8.1 Two emails from PCSO Millburn were read out. One explaining that she is desk bound until April and the other alerting council to the accessibility of looking at crime stats on the Police UK website. Noted.

8.2 An email from NCC regarding the Norfolk Police & Crime Plan was noted.

9. BCKLWN Issues

9.1. There was nothing to report this month.

10. Cemetery

10.1 CGM have now cut the hedge at the cemetery and an invoice received for £147 + VAT as agreed, which will be passed for payment. The 2 willow trees, the one by the phone box and the one on the bridge, have been re-evaluated and permission is currently being sought from the Tree Officer at the BCKLWN and a revised quote is awaited from CGM. The new proposal is to take the tree by the phone box down to about 8ft from the ground to leave the 3 main branches from the tree just slightly exposed and the tree at the bridge to be cut back a safe distance from the telegraph & electricity poles, away from the creek and to hopefully become straighter. On going.

10.2 Cllr. Harwood & Cllr. Slow agreed to look at the privet hedge at the cemetery and decide whether or not it needs replacing. The section from the old gates to the new gates and the section from the old gates to the thorn hedge. On going.

10.3 Raymond Rayner's headstone has been removed to add an inscription and the £30 charge for this should be sent to the church as it is in the 'old' section of the cemetery.

10.4 The £100 received for the interment of Eileen Mollet, to be interred with John Mollet,, double depth grave (old part) also needs to be sent to the church.

10.5 The £40 received for the interment of Wayne Sutton ashes into Sam Hoy's grave (new part) is to go into PC funds.

10.6 Clerk/Chairman to email the Diocese to suggest a contribution back to the PC from interments into the 'old' section of the cemetery as the PC pay for the maintenance of this section although it is still officially under the jurisdiction of the church.

10.7 Cllr. Gott suggested the website include an item regarding the old & new sections of the cemetery to make it perfectly clear who is responsible for what.

11. Norfolk County Council issues

11.1 Signage for school bus stop along Silt Road.

One sign has been erected. Clerk to make enquiries regarding the other one when approaching the bridge from along Silt Road.

11.1.1 Clerk to arrange a site meeting at the bus stop area one morning at 8.00 am with PCSO Millburn, a member of the road traffic safety team and Highways to evaluate the safety of the school bus pick up/drop off area on the corner of Silt Road.

11.2 Proposed cycle path, Nordelph to Downham Market

Nothing to report this month. Cllr. Gott to chase any developments.

12. Planning

12.1 A report by the Clerk from the Update on Planning session hosted by BCKLWN was noted.

12.2 The application for the converted chapel at Salters Lode for the 2012 Mayor's Design Award was unfortunately not short listed for a site visit.

12.3 Two letters from Mr & Mrs Rumsey regarding the status of the build ref: Planning App 10/00933/F Holy Trinity Church, High Street, Nordelph were read out and noted. An email from BCKLWN Planning Department was also noted regarding the discharge of planning conditions 7 & 8 from the approved planning. Mr. Rumsey reported that part of the highway directly outside his property is falling away from the verge side – Clerk to report this to Highways for their attention. Concerns were raised regarding health & safety at the site as there are building materials & machinery present now but no restriction for access from the street or warning notices are apparent. Cllr. Harwood gave a potted history of the church site for the benefit of Mr & Mrs Wells and Mr & Mrs Rumsey to confirm that the boundary issues raised in the letter and at the last meeting were between Mr. Rumsey and the developer and the Diocese. Other matters regarding the development of the site should be raised with BCKLWN Planning Department. Cllr. Bushnell provided feedback on his discussions with the Priest in Charge regarding the boundary with the allotments noting that she had not received a response from the Diocese to date.

Mr & Mrs Rumsey and Mr & Mrs Wells left the meeting.

13. Finance

13.1 All payments for the month were approved,

Kate Bennett Expenses	£22.20
Westcotec Street Lighting, Dec & Jan	£7.24
CGM	£176.40

13.2 The bank statements were viewed by Cllr. Bushnell, Gott & Balls.

13.3 Cllr. Slow signed a Dispensation Request Form for the purposes of budget setting. Cllrs. Jones & Bailey still outstanding.

13.4 It was agreed that the Clerk should approach Mrs. P Copeman, Clerk for Welney PC, to ask her if she would be willing to carry out Nordelph PC's internal audit again this year.

14. Correspondence

14.1 Various bits of correspondence for the month were read out and noted.

14.2 After receiving a couple of letters requesting donations it was agreed to commit once more again this year to a donation of £25 to the Air Ambulance – proposed by Cllr. Gott and seconded by Cllr. Balls.

14.3 It was agreed to be invoiced 3 months in arrears in future by Westcotec.

15. Allotments

15.1 Cllr. Harwood noted that the street lighting supplied at the church land development needs monitoring.

16. Management of the Nordelph Website

16.1 The Clerk confirmed that she had met with John Jaworski and is planning to download the correct software to enable her to upload the Minutes onto the Nordelph website.

17. Clerk's Appraisal

17.1 Cllr. Harwood reported that this had taken place on 26th February 2013 and both parties satisfied with the current arrangement. Further training for the Clerk still to be carried out at a time suitable.

18 Agenda items for the next meeting

18.1 School bus stop signs.

18.2 Repairs to the A1122.

There being no further business the meeting closed at 8.50pm

The next meeting will be on Wednesday 1st May 2013 @ 7.00 pm, preceded by the Parish Assembly which will commence at 6.30pm.

Signed..... Date