

Meeting of Nordelph Parish Council on Wednesday 1st May 2013 @ 7.00 pm @ Nordelph Village Hall

Committee Members: Cllr. M Harwood, Cllr. J Jones, Cllr. D Gott, Cllr. R Balls, Cllr. R Bailey, Cllr. B Bushnell, Cllr. M Slow, Cllr. R Stannard, Cllr. G Cosson

Those Attending: Cllr. M Harwood, Cllr. B Bushnell, Cllr. Stannard, Cllr. Gott, Cllr. Balls, Cllr. Bailey, Cllr. Cosson, Borough Cllr. Spikings

Public: Mr. Rumsey

Apologies: Cllr. Jones & Cllr. Pope

1. Welcome

1.1 The Chairman welcomed everybody to the meeting.

2. Apologies

2.1 There were apologies as listed above.

3. Declarations of Pecuniary Interest

3.1 There were no declarations of pecuniary interest made.

4. Public Forum

4.1 Mr. Rumsey was present to observe only. He did not wish to address the council.

5. To confirm & sign the minutes from the last meeting

5.1 The Minutes of the last meeting were signed as a true record. Proposed by Cllr. Bushnell & seconded by Cllr. Cosson.

6. Matters arising from the Minutes of the last meeting

There were no matters arising from the minutes of the last meeting.

7. Village Hall

7.1 The Clerk advised that Minutes from previous Village Hall meetings are available for anyone who would like a copy.

8. Police Matters

8.1 Two emails from PCSO Millburn were read out, one to just generally highlight the importance of keeping yourself and your valuables safe with recommendations on how to do this and the second detailing a Women's Personal Safety Course at Downham Marekt First Station in April and May.

9. BCKLWN Issues

9.1. The Tree Officer at the BC has confirmed that he has no objections to the work we wish to have carried out on both willow trees along the High Street in accordance with the photographs taken by CGM Landscapes and subsequently sent to him. Clerk to get 3 new quotes for the job based on these photographs.

9.2 An email from Hayley Kurt detailing the purchase of caddy liners was noted but no further action required.

10. Cemetery

10.1 The quote from CGM for the cutting of the hedge was only for the 'top & **side**' not 'top & **sides**'. It was noted that £147 + VAT was a lot of money to pay for a fairly meagre/poor job.

10.2 Cllr. Harwood & Cllr. Slow had met to progress a way forward with the removal of the hedge from the old gates to the new and replace it with a privet hedge. Cllr. Slow to action.

10.3 Clerk to continue to update the Memorial Requirement form for the cemetery. Clerk to make enquiries with Holly Landscapes regarding their maintenance techniques for memorial tablets laid into the ground.

11. Norfolk County Council issues

11.1 Signage for school bus stop along Silt Road – Two signs are now in situ along Silt Road. The Clerk has spoken with Claire Bower, NCC Travel & Transport Officer who has agreed to meet with councillors on a Monday or Tuesday morning to discuss safety issues around the bus stop area. Claire also suggested involving the bus driver (Caroline from Hircocks).

11.2 Proposed cycle path, Nordelph to Downham Market - Nothing to report this month.

11.3 Repairs to the A1122 – It was generally agreed that although further works had been done it was still not brilliant. Clerk to report the hollow in the road from the bridge to just before Ashleigh, Downham Road – there is a big dip in the road here that has not been touched. Clerk to also report the crumbling/cracking of Silt Road o/s Pear Tree Cottage, at the bottom of the bridge.

11.4 The Highway Rangers are due to visit w/c 6th May 2013. Clerk to ask them to pay attention to the lhs of the road from the village hall up to the bridge which needs tarmacing as the road has fallen away.

12. Planning

12.1 Three emails had been received from Mr. Rumsey covering various topics. Each was read out in order of receipt. Council noted his comments regarding the 3 wooden posts put in the verge o/s his house by NCC Highways to protect the Anglian Water man hole/water-pipe that runs underneath. His kind offer to paint the mileage post opposite the bridge to be accepted after the Clerk has spoken with Highways and asked them to straighten it if possible. His offer to renovate the village sign was noted and thanks given – Cllr. Cosson has dealt with this in the past and will take it forward. Thanks to be recorded to all those who participated in the recent litter pick. Cllr. Bushnell to put a piece in the next church newsletter also.

Mr. Rumsey's second email was noted regarding dimensions available on the BC planning portal for planning app 10/00933/F.

Mr. Rumsey's third email regarding the possible sale of the glebe land to the rear of the new housing development by the Diocese of Ely was noted. Council advised that they had not heard anything relating to the sale of this land (the allotment land). Clerk to email Jane Logan at the Diocese to confirm that we have a waiting list of people who are interested in using this allotment land as a village amenity and when might we expect to be able to start cultivating them.

Mr. Rumsey left the meeting.

12.2 Planning app 13/00534/F – Replacement windows & door & erection of porch at Nordelph Village Hall. NPC approved this application.

12.3 Planning app 13/00389/F – Garden room extension at Whitehouse Farm, Outwell Road, Nordelph. NPC approved this application providing materials used are in keeping with the conservation area that it is situated in.

13. Finance

13.1 All payments for the month were approved.

Westcotec	Street lighting, March	£7.24
E.on	Annual street lighting charge	£109.22

13.2 The bank statements were viewed by Cllr. Bailey & Cllr. Stannard.

13.3 Cllr. Bailey signed a Dispensation Request Form for the purposes of budget setting. Cllrs. Jones still outstanding.

13.4 Council noted that the Clerk had filed the Annual P35 Employer Return on line.

13.5 This year's insurance premium due on 1st June 2013 is £363.62 compared to £371.61 last year. It was noted that this premium might increase with the added £4,800 for street lighting furniture (4 street lamps with a replacement insurance value of £1200 each) and £2,000 for fencing around the play area. Clerk to advise at the next meeting if there are any changes.

14. Correspondence

14.1 A renewal subscription form for 2013/14 from NorfolkALC was received at £108.31. All were in favour to subscribe again this year.

14.2 Cllr. Jones alerted Council to the rubbish that was collecting at the cemetery. It was suggested that maybe with the new bin collection service it was being missed. Cllr. Jones to determine if the bin at the cemetery is actually being emptied on a fortnightly basis or not. On going.

15. Allotments

Nothing further to report this month that hadn't been covered in previous items on the agenda.

16. Management of the Nordelph Website

16.1 The Clerk reported that she felt further training was required to enable her to be able to manage the agendas/minutes on the website. Clerk to contact Emneth Design and make enquiries regarding costs for them to upload monthly agendas/minutes. On going.

17. Agenda items for the next meeting

17.1 Refuse at cemetery.

There being no further business the meeting closed at 9.00pm

The next meeting will be on Monday 17th June 2013 @ 7.00 pm – this will be the AGM.

Signed..... Date