

# NORDELPH PARISH COUNCIL

Draft Minutes of the meeting of Nordelph Parish Council, Monday 16<sup>th</sup> December 2019 at the Village Hall at 6.30pm

**Committee Members:** Councillor Gott, Councillor Stannard, Councillor Balls, Councillor Dawson, Councillor Lansdell-Hill, Councillor Gray

**Those Attending:** Councillor Gott, Councillor Balls, Councillor Gray, Councillor Dawson, Councillor Lansdell-Hill, Borough Councillor Rose

**Public:** 0

**Apologies:** Councillor Stannard, County Cllr. Humphrey

## MINUTES

### 1. Welcome

The Chairman welcomed everybody to the meeting.

### 2. Apologies

Apologies were given as listed above and approved.

### 3. Declarations of Pecuniary Interests & requests for dispensations

No declarations of pecuniary interest were made for any item on the agenda and no dispensations were requested.

### 4. Public Forum

There was no need to suspend the meeting to hold a Public Forum.

### 5. To confirm & sign the minutes from the last meeting

It was resolved to accept and sign the Minutes of the last meeting as a true record.

### 6. Matters arising from the Minutes of the last meeting

There were no matters arising from these Minutes.

### 7. Internal Council Affairs

- It was noted that a second application has been submitted to the National Lottery *Awards for All* fund for help with funding for a defibrillator for the parish. On-going.
- Correspondence relating to a *title* to a property in Nordelph affected by a restriction in favour of Nordelph Parish Council has been passed to the council's solicitors for comment. On-going.
- 2020 meeting dates were circulated.

### 8. Finance

- It was resolved to approve the outstanding payments since last meeting.

Nordelph Parish Council					
Payments for authorisation since the last meeting					
Payee	Net	VAT	TOTAL	CHQ NO.	SUPPLIER/SERVICE
Salary payments	478.72	0.00	478.72	dd	Clerk
HMRC	47.20	0.00	47.20	100654	PAYE
HMRC	47.20	0.00	47.20	100655	PAYE
Kate Bennett - expenses for October, November & December	60.24	0.60	60.84	100656	Postage, stationery, mileage, mobile, internet, photocopying
Holly Landscapes	1,926.61	385.32	2,311.93	100657	Annual churchyard maintenance fee
British Telecom	49.97	9.99	59.96	dd	October broadband and phone services
British Telecom	50.48	10.09	60.57	dd	November broadband and phone services
sse	9.28	0.46	9.74	dd	October energy charges
sse	9.28	0.46	9.74	dd	November energy charges
	<b>2,678.98</b>	<b>406.00</b>	<b>3,085.90</b>		

- Income since the last meeting was noted at £0.00.
- Proposed budget figures for 2020/21 were considered and it was resolved to approve them as seen. It was resolved to set the precept for 2020/21 at £6,500.00; no further increase again this year even though the budget has been increased by £5,000.00 to cover the cost of repairs required to the village hall.
- The bank statements were considered by Councillor Lansdell-Hill and Councillor Gray.

### 9 Village Hall

- AB Damp Proofing* had carried out a damp survey of the village hall and a report provided. Clerk to follow up with some contractors to get prices for the works required; capping and ventilating of chimney pots, fans in the hall to have a switchable humidistat fitted, new fans fitted in the toilets, skirting board in places needs removing to remove the plaster to prevent bridging and then new skirting fitted and the areas of damaged plaster work where the damp course has failed needs hacking off, injecting and re-plastering.

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- b) A quote for painting the window frames and fascia to the rear section of the village hall building has been received at £1,420.00. A further quote to be investigated.
- c) The Treasurer for the Village Hall Committee was not present to update Members on the income and expenditure figures for the village hall accounts as well as the current balance of the account. Clerk to write to the Treasurer to request this information by the January meeting as Members are concerned that they are failing with their statutory commitments as owners of the village hall.

## 10. Police Matters

a) It was noted that the parish council's SAM2 camera was stolen from its pole along Silt Road in November. This had been reported to the Police and an insurance claim put through via Came and Company and monies have now been reimbursed into the parish council's bank account; £2800.00.

b) Any crime related issues can be reported to Lee Anderton, email [Lee.Anderton@norfolk.pnn.police.uk](mailto:Lee.Anderton@norfolk.pnn.police.uk) or by dialling 101.

## 11. Norfolk County Council issues including highways

- a. The Clerk wrote to Elizabeth Truss MP to request her support in encouraging NCC Highways to install more signage, roundels, chevrons etc. at Silt Road over concerns with speeds into the village along this road. Since writing Highways has;
  1. Repaired the broken end of the pedestrian barriers at the end of High Street/Silt Road.
  2. All the speed signs at the village entry on Silt Road will be replaced and will have the 40mph signs yellow backed for visibility. A new post has also been ordered to replace the rusty one.
  3. A 40mph roundel will be painted on the carriageway by the speed signs. This will be issued next spring as part of the first lining work packet when the weather and temperatures improve to ensure it lasts.

## 12. Planning

a) **Planning Application 19/01513/F**, extensions and alterations to dwelling and construction of a detached car port garage with accommodation and new access at Ashleigh, Downham Road, Nordelph. It was resolved to *approve* the application.

**Planning application 19/01060/F**, change of use of existing agricultural building to a workshop and store and an extension to the building to provide additional storage at White Barn Farm, Silt Road, Nordelph; parish council refused. Borough Council approved.

**Planning application 19/01786/F**, rebuilding demolished barn for use a residential annex at The Old Farmhouse, Birchfield Road, Nordelph; parish council approved. Borough Council approved.

## 13. Report from Borough Councillor

- The Borough has committed to planting 150,000 trees in the next five years in a bid to help reduce the carbon footprint in the Borough.
- Shouldham Warren will remain a 'woodland' asset.
- No fracking will be permitted in the Borough.
- Norfolk residents are currently not able to use the recycling centre/tip in Wisbech. An agreement is currently being negotiated with Cambridgeshire County Council; if unsuccessful the Borough will endeavour to arrange for something else more local than having to go to King's Lynn or Crimplesham.

## 14 Agenda items for the next meeting

- To consider the village hall's current financial accounts
- To further consider the damp survey report for the village hall
- To consider a further quote for the painting of the windows/fascia at the rear of the village hall building
- To discuss Nordelph in Bloom
- To discuss the provision of a replacement SAM2 for the parish
- To note comments from the parish council's solicitor regarding the *title* on a property in Nordelph in favour of the parish council
- To note any progress with the *Awards for All* application for a defibrillator for the parish

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Before the meeting closed Members took the opportunity to hold a one minute's silence in memory of ex-Councillor Geoff Cosson who sadly died earlier this year.

There being no further business, the meeting closed at 7.50pm.

The next meeting will be on Wednesday 22<sup>nd</sup> January at 6.30pm at Nordelph Village Hall.

Signed..... Date .....

DRAFT