

# NORDELPH PARISH COUNCIL

Draft Minutes of the meeting of Nordelph Parish Council, Wednesday 22<sup>nd</sup> January 2020 at the Village Hall at 6.30pm

**Committee Members:** Councillor Gott, Councillor Stannard, Councillor Balls, Councillor Dawson, Councillor Lansdell-Hill, Councillor Gray

**Those Attending:** Councillor Gott, Councillor Balls, Councillor Gray, Councillor Dawson, Borough Councillor Rose

**Public:** 2

**Apologies:** Councillor Stannard, County Cllr. Humphrey, Borough Councillor Spikings, Councillor Lansdell-Hill

## MINUTES

### 1. Welcome

The Chairman welcomed everybody to the meeting including the two members of public.

### 2. Apologies

Apologies were given as listed above and approved.

### 3. Declarations of Pecuniary Interests & requests for dispensations

No declarations of pecuniary interest were made for any item on the agenda and no dispensations were requested.

### 4. Public Forum

The meeting was temporarily suspended to hold the Public Forum.

Two parishioners were present to express their interest in the current parish councillor vacancies on the parish council. They were invited to stay for the meeting to learn about current issues within the parish and to determine whether or not they felt they'd still like to become Members.

### 5. To confirm & sign the minutes from the last meeting

It was resolved to accept and sign the Minutes of the last meeting as a true record.

### 6. Matters arising from the Minutes of the last meeting

There were no matters arising from these Minutes.

### 7. To receive a report from the Borough Council

a) The budget for the Borough will be approved at a meeting on 28<sup>th</sup> January 2020.

b) Vivienne Spikings has been re-elected as a Borough Councillor.

### 8. To receive a report from County Council; no report.

### 9. Internal Council Affairs

a) It was noted that a second application has been submitted to the National Lottery *Awards for All* fund for help with funding for a defibrillator for the parish. On-going.

b) Correspondence relating to a *title* to a property in Nordelph affected by a restriction in favour of Nordelph Parish Council has been considered by the parish council's solicitor and the Clerk has signed a consent form relating to an easement to Eastern Power Networks.

c) Discussions surrounding *Nordelph in Bloom* to be deferred to the March meeting.

### 10. Finance

a) It was resolved to approve the outstanding payments since last meeting.

Nordelph Parish Council					
Payments for authorisation since the last meeting					
Payee	Net	VAT	TOTAL	CHQ NO.	SUPPLIER/SERVICE
Clerk	239.36	0.00	239.36	dd	Clerk monthly salary payment
Clerk	28.02	0.00	28.02	100659	Mileage, mobile, internet, electricity, stationery, postage etc.
Emneth Design	26.25	0.00	26.25	100660	Website update service
sse	9.28	0.46	9.74	dd	December energy charges
British Telecom	50.48	10.09	60.57	dd	December Broadband and phone line charges
HMRC	47.20	0.00	47.20	100658	December's PAYE - already paid
	<b>400.59</b>	<b>10.55</b>	<b>411.14</b>		

b) Income since the last meeting was noted at £0.00.

c) It was resolved with all in favour to purchase another SAM2 camera for the parish at a cost of £3,050.00 + VAT to replace the one stolen in November.

d) The bank statements were considered by Councillor Gray and Councillor Balls.

### 11. Village Hall

a) A copy of the Village Hall Committee's most up to date financial accounts to be requested again from the Treasurer.

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- b) *AB Damp Proofing* had carried out a damp survey of the village hall and a report provided. Clerk to follow up with some contractors to get prices for the works required; capping and ventilating of chimney pots, fans in the hall to have a switchable humidistats fitted, new fans fitted in the toilets, skirting board in places needs removing to remove the plaster to prevent bridging and then new skirting fitted and the areas of damaged plaster work where the damp course has failed needs hacking off, injecting and re-plastering; on going.

## 12. Police Matters

- a) Regular *Safer Neighbourhood Action Panel* meetings are held at Marshland St. James Village Hall; on the last Friday of every month.
- b) Any crime related issues can be reported to Lee Anderton, email [Lee.Anderton@norfolk.pnn.police.uk](mailto:Lee.Anderton@norfolk.pnn.police.uk) or by dialling 101.

## 13. Norfolk County Council issues including highways

- a) It was noted that the new Area Manager (Jason Moorse) has invited Members to join him in a meeting to discuss local priorities should anyone wish to.

## 14. Planning

- a) **Planning Application 19/01513/F**, extensions and alterations to dwelling and construction of a detached car port garage with accommodation and new access at Ashleigh, Downham Road, Nordelph. *Approved* by the Borough Council.

## 15. Agenda items for the next meeting

- To consider the village hall's current financial accounts
- To further consider the damp survey report for the village hall
- To consider a further quote for the painting of the windows/fascia at the rear of the village hall building
- To discuss Nordelph in Bloom
- To discuss the provision of a replacement SAM2 for the parish
- To note any progress with the *Awards for All* application for a defibrillator for the parish
- Footpath 7, Birchfield Road (bridge over to the Bedford Bank)
- To co-opt two new members onto the parish council

There being no further business, the meeting closed at 7.40pm.

The next meeting will be on Monday 2<sup>nd</sup> March 2020 at 6.30pm at Nordelph Village Hall.

Signed..... Date .....