

Meeting Minutes of Nordelph Parish Council

Monday 5th July 2021 at 6.30pm held at Nordelph Village Hall, Birchfield Road (draft)

Parish Councillors present: Danielle Gott (Chair), John Balls, Pete Gray, Bryony Russell-Smith and Cate Waters. Also present: Kate Bennett (Parish Clerk) and three members of the public.

Apologies: Steve Waters, Borough Cllr Rose, County Cllr Dawson and Borough Cllr Spikings

MINUTES

1 Welcome

The Chairman welcomed everyone to the meeting.

2 To consider and approve apologies for absence

Apologies were given as listed above and the reasons for such approved.

3 To declare pecuniary interests & consider any requests for dispensations

No declarations of pecuniary interests were given for any item on the agenda and no dispensations were required.

4 Open Forum for public participation (15 minutes only)

The members of public present did not wish to address the Council during the Public Forum.

5 To invite any members of the public present interested in the two casual vacancies to introduce themselves

Just one of the members of public present was interested in the current vacancy. She introduced herself and told Members a little bit about herself and why she is interested in becoming a local councillor; it was resolved to co-opt Sarah-Jane Capsey of Birchfield Road onto the parish council.

6 To approve the minutes of the meeting held on 24th May 2021

It was resolved to accept the Minutes of the last meeting as a true record and these were signed by the Chairman.

7 Clerk to report any outstanding issues not on this month's Agenda, if necessary

- Clerk to chase Enforcement regarding the siting of x2 mobile homes at a commercial site on Silt Road.
- Clerk to chase Enforcement regarding the siting of a mobile home at a property at Birchfield Road.

8 Parish Matters

- One of the members of public present provided information regarding the cost of a defibrillator for the parish. It was resolved to approve expenditure of £1250.00 + Vat for the purchase of an iPad SP1 defibrillator with a DefibSafe2 cabinet to be installed at the village hall. Clerk to progress.
- Clerk to investigate the cost of a litter bin for the Staithe.
- A proposed Emergency Plan was circulated for consideration; to be adopted at the next meeting.
- It was noted that a new volunteer needs sourcing to run the SAM2 sign for the village.

9 Finance

- It was resolved to approve the outstanding payments since last meeting as listed below. Councillor Gray and Councillor Gott to authorize after the meeting.

Supplier	Price	VAT	Total payment	Type of	Description of service/supply
Kate Bennett - expenses	122.89	0.00	122.89	EP	Mileage, stationery, postage, mobile, broadband, electricity etc.
Rod Burman	200.00	0.00	200.00	EP	New picnic bench at the staithe
Area Fencing	605.00	121.00	726.00	EP	New section of fencing to rear of VH plus repair to chainlink fence at bottom of playing field
Emmeth Design	28.00	0.00	28.00	EP	Website update service for April, May and June 2021
Emmeth Parish Council sse	18.00	0.00	18.00	EP	Share of stationery charges for Clerk - ink cartridges, envelopes and post it notes
British Telecom	9.56	0.47	10.03	dd	May energy charges
British Telecom	47.45	9.49	56.94	dd	May phone line and broadband service for the village hall
British Telecom	47.45	9.49	56.94	dd	June phone line and broadband service for the village hall
	1,078.35	140.45	1,218.80		

- The Current Account balance as at 30th June 2021 was £14,654.56.

- c) Income received since last meeting: £1466.10 HMRC Vat Reclaim for 2020/21.
- d) Councillors Gray and Waters checked the recent bank statements.

10 Village Hall matters

- a) The Chairman provided a detailed overview of the history of the relationship between the Village Hall Committee and the Parish Council in a bid to try and alleviate any parishioner concerns about the intervention of the parish council into village hall matters over the last couple of years; this had been necessary as the Village Hall Committee had virtually depleted to one member only, had no access to their funds at Barclays Bank due to mandate and coronavirus issues; as Custodian Trustees of the Village Hall and wishing to see a Village Hall in Nordelph for many years to come the parish council have merely been trying to help resolve their issues and have donated over £8,800.00 of public funds to the Village Hall Committee in a bid to try to keep their position buoyant.
- b) The gap at the back corner of the village hall is expected to be repaired by the end of July.

11 To discuss Cemetery issues

- a) It was resolved to ask CGM Group to take a further look at the height of the ash tree in the corner of the cemetery overhanging a resident's garden with concerns over health and safety issues.

12 To consider any planning matters since last meeting

- a) Planning application 21/01157.F Construction of two storey extension and car port at dwelling at East of Bailhill, Birchfield Road, Nordelph; it was resolved to object to this application over concerns with overshadowing and blocking sunlight from the neighbouring property.

13 To discuss Norfolk County Council issues

- a) Invitations to bid for the Parish Partnership Scheme 2022/23 are now open.
- b) It was resolved to lodge an objection to the proposed Medworth Energy from Waste Combined Heat and Power Facility proposed for Algores Way, Wisbech. Clerk to action.

14 To receive a report from the Borough Council: no report.

15 To receive a report from County Council: no report.

16 To note any Police issues: no report.

Councillor Gray enquired about the orange fencing bordering the Community Garden as he felt it looked unsightly. A conversation ensued regarding the Community Garden project; how it was being managed and promoted. This project is to be an Agenda item for the next meeting in August.

17 To consider Agenda items for the next meeting

- 1) To co-opt a councillor
- 2) To note any progress with the purchase of a defibrillator for the village hall
- 3) To note any progress with the repair to the gap at the back of the village hall
- 4) To appoint a new volunteer to run the SAM2 sign
- 5) To adopt an Emergency Plan for the parish
- 6) To note the outcome of the meeting with CGM Group concerning tree T13 Ash in the cemetery
- 7) To note any quotes received for a new litter bin for the Staithe
- 8) To discuss the Community Garden

18 To note the date of the next meeting

Monday 23rd August 2021 at the village hall at Birchfield Road at 6.30pm. There being no further business, the meeting closed at 8.45pm.

Signed..... Date