

NORDELPH PARISH COUNCIL

Minutes of the meeting of Nordelph Parish Council on Monday 23rd June 2014 at the Village Hall at 7.15pm

Committee Members: Cllr. M Harwood, Cllr. D Gott, Cllr. R Bailey, Cllr. B Bushnell, Cllr. R Stannard, Cllr. G Cosson, Cllr. Balls

Those Attending: Cllr. M Harwood, Cllr. Stannard, Cllr. Balls, Cllr. Gott, Cllr. Bushnell

Public: None

Apologies: County Cllr. Humphrey, Borough Cllr. Pope, Borough Cllr. Spikings, Cllr. Cosson, Cllr. Bailey

1. Welcome

1.1 The Chairman welcomed everybody to the meeting.

2. Apologies

2.1 Apologies were given as above and accepted.

3. Declarations of Pecuniary Interest

3.1 Cllr. Gott declared an interest in Item 13, update on installation of culvert at Birchfield Road.

3.2 Cllr. Bushnell declared an interest in Item 12 Planning application 14/00736/F.

3.3 Cllr. Harwood declared an interest in Item 12 Planning Former Holy Trinity Church site.

4. Public Forum

4.1 There were no members of the public in attendance but Cllr. Bushnell distributed some promotional leaflets on behalf of KNICAT regarding the sale of their breads etc. This to be an agenda item for August regarding the sale of their goods one day a week at the Staithe.

5. To confirm & sign the minutes from the last meeting

5.1 With an amendment to Item 14.3 to read 'the bank statements were viewed by Cllr. Gott and Cllr. Bushnell' not 'the bank statements were viewed by Cllr. Gott & Cllr. Balls', the Minutes of the last meeting were signed as a true record of the meeting. Proposed by Cllr. Gott and seconded by Cllr. Bushnell.

5.2 The Minutes of the Parish Assembly of 7th May 2014 were signed as a true record of the meeting. Proposed by Cllr. Gott, seconded by Cllr. Bushnell.

5.3 The Minutes of the AGM of 7th May 2014 were signed as a true record of the meeting. Proposed by Cllr. Balls, seconded by Cllr. Stannard.

6. Matters arising from the Minutes of the last meeting

6.1 There were no matters arising.

7. Village Hall

7.1 The Clerk has raised a cheque for signature for the hire of the village hall by the Parish Council for £240.00 – 12 meetings at 2 hours per meeting/£10.00 per hour.

8. Police Matters

8.1 The new PCSO for the parish is William Parker. Clerk to make enquiries regarding the reinstatement of surgeries for the parish.

9. BCKLWN Issues

9.1 Nothing to report this month.

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10. Cemetery

10.1 CGM have now removed the remaining long, low, minor branches from some of the lime trees.

10.2 A review of the burial fees took place. On a proposal from Cllr. Gott, seconded by Cllr. Bushnell with all in favour it was agreed to increase the fees. An Exclusive Right of Burial for a grave £500.00, a cremation £150.00 (exclusive of memorial fees). The interment for a burial of a body of a person not exceeding 12 years of age is £575.00. For the body of a person over 12 years of age is £575.00 and for the burial of cremated remains £175.00. The memorial fees for a burial will now be £300.00 and for ashes £150.00 for a small tablet, £175.00 for a medium tablet and £200.00 for a large tablet. These fees to be reviewed every 5 years.

10.3 The Clerk reported to the Council on an email from Rev. Karen Burnett-Hall requesting that she is notified of any future large maintenance works carried out in the cemetery e.g. the removal of hedges etc. The Clerk responded that she would endeavour to do so. Clerk to make enquiries regarding the cost of privet hedging for the cemetery.

10.4 The clerk is arranging for the removal of the fence panels in the cemetery.

11. Norfolk County Council issues

11.1 Highways Rangers to be asked to clear overgrowing shrubbery from the speed signs/bus stop sign along Silt Road. The footpath at the A1101 just beyond the bridge still needs the bankside growth encroaching onto the footpath pushing back.

12. Planning

12.1 Planning application 14/00736/F, Construction of 2 dwellings and garages at The Grey House, Outwell Road, Nordelph was recommended for approval by NPC.

12.2 Following Cllr. Harwood's meeting with the BCKLWN on 28th January regarding concerns over the width of the carriageway at the new development along the High Street and Stuart Ashworth's subsequent letter of 4th February 2014 assuring the Parish Council that '*the build would be monitored to ensure compliance*', concerns were raised by the Parish Council at the end of May with Enforcement regarding the parking layout to the rear of the development which did not appear to be in accordance with the approved plans. Following a site visit by Enforcement on 20th June 2014 it was confirmed that the parking and fencing were NOT as the approved plans and a 'variation of condition application' would be required from the developer to regularise matters.

The revised layout is for 6 double spaces (tandem).

An email from Eco House Builders regarding the revised layout was noted. Clerk to respond advising that any future applications will be dealt with in exactly the same way as any other application.

Clerk to email Enforcement to request to be kept informed of developments with this application and to advise them of the email received from Eco House Builders.

On a proposal from Cllr. Gott, seconded by Cllr. Stannard with all in favour it was agreed to draft a report to Elizabeth Truss, MP to inform her of the situation with this application.

13. Internal Council Affairs

13.1 Due to lack of time, all of Item 13 to be deferred to August's meeting.

14. Finance

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14.1 All were in favour to approve this month's payments.

Payments for Authorisation since the last meeting					
Payee	Goods/ Services	VAT	TOTAL	dd/EP/chq	Supplier/Service
Rod Burman	£60.00	£0.00	£60.00	100473	New top to picnic bench & repairs to noticeboard
Nordelph Village Hall	£240.00	£0.00	£240.00	100474	Room hire Dec'12 to Jun'14 = 12 meetings @ £10/hour
Kate Bennett	£27.58	£5.52	£33.10	100475	Expenses -stamps & stationery
Westcotec	£18.09	£3.63	£21.72	100476	April, May & June Street light maintenance
Emneth Design	£25.00	£0.00	£25.00	100477	Website update service - Mar, Apr, May
Kate Bennett	£186.64	£0.00	£186.64	s/o	June salary
	£557.31	£9.15	£566.46		

14.2 The bank statements were viewed by Cllr. Stannard.

15. Correspondence

15.1 No correspondence this month.

16. Allotments

16.1 Nothing to report this month.

17. Agenda items for the next meeting

- KNICAT
- Invitation to Mayor of Downham Market to open culvert

There being no further business, the meeting closed at 9.00pm.

The next meeting will be on Monday 13th August 2014 at 7.00pm.

Signed..... Date