

NORDELPH PARISH COUNCIL

Minutes of the meeting of Nordelph Parish Council, Monday 12th June 2017 at the Village Hall at 6.30pm

Committee Members: Councillor D Gott, Councillor R Stannard, Councillor G Cosson, Councillor Balls, Councillor Free, Councillor Hoy

Those Attending: Councillor Stannard, Councillor Gott, Councillor Balls

Public: 0

Apologies: County Councillor Humphrey, Councillor Cosson

MINUTES

1. Welcome

1.1 The Chairman welcomed everybody to the meeting.

2. Apologies

2.1 Apologies were given as listed above and accepted.

3. Declarations of Pecuniary Interest & requests for dispensations

3.1 No declarations of pecuniary interest were made.

3.2 No dispensations were required.

4. Public Forum

There were no members of the public present so there was no need to suspend the meeting to hold a Public Forum.

5. To confirm & sign the minutes from the last meeting

5.1 It was resolved to accept & sign the Minutes of the last meeting as a true record of the meeting.

6. Matters arising from the Minutes of the last meeting

6.1 There were no matters arising from the Minutes of the last meeting.

7. Internal Council Affairs

7.1 It was noted that the telephone kiosk has not yet been repainted but works will hopefully be completed by the end of the summer months. On going.

7.2 It was noted that the *Ouse Washes Landscape Partnership* has now installed the story board at the Staithe.

7.3 It was noted that the Clerk is applying for £954.00 transparency code funding via NorfolkALC.

8. Finance

8.1 It was resolved with all in favour to approve the outstanding payments since the last meeting.

Nordelph Parish Council						
Payments for authorisation since the last meeting						
Payee	Net	VAT	TOTAL	CHQ NO.	SUPPLIER/SERVICE	
Kate Bennett	194.58	0.00	194.58	dd	Wages - April	11
Kate Bennett	194.58	0.00	194.58	dd	Wages - May	12
Kate Bennett expenses	38.46	3.71	42.17	100559	Mileage, stationery, photocopying, telephone, broadband etc.	13
Emneth Design	24.25	0.00	24.25	100560	Website update services	14
Westcotec	21.51	4.29	25.80	100561	April, May and June maintenance	15
British Telecom	65.97	13.19	79.16	dd	April and May phone and broadband	
	539.35	21.19	560.54			

8.2 Income since the last meeting was noted at £0.00.

8.3 The 2017 2018 budget figures were considered again. It was noted that the *Internal Audit fee* will possibly double next year due to the current auditor's retirement and previous very keen charges. Charges for the *website* and *British Telecom* may be slightly more than budgeted for due to recent transparency code requirements from central government. Electricity charges for energy usage and maintenance could reduce if the four lamps in the parish are swapped for LED lamps from sodium – on going.

8.4 The bank statements were viewed by Councillor Stannard and Councillor Balls.

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9. Village Hall

9.1 Clerk to contact the *Village Hall Committee* to request help with gaining access to the parish council records storage on the first floor at the village hall.

10. Police Matters

10.1 June's Crime Newsletter was noted.

10.2 Details of a new proposed *Fast Text SMS Service* for parish councils were noted. Councillor Gott and Councillor Free to make their mobile telephone numbers available to the Police to receive these texts with details of suspicious vehicles in the Downham Market area to enable them to forward on to interested parishioners.

11. BCKLWN Issues

11.1 Clerk to put forward *Nordelph Village Hall* as a worthwhile local community project to benefit from any available funding from the *West Norfolk Green Points Scheme*.

12. Cemetery

No report.

13. Norfolk County Council issues

13.1 It was noted that the bid for *Village Gateway Signs* had not been progressed as Norfolk County Council were now only progressing schemes using composite gates, not wooden. Composite gates were far too expensive for the parish council to pursue.

14.2 Clerk to follow up with David Mills with the cost of a 'kit' bridge to complete footpath 7.

14.3 It was noted that there are a few trees and shrubs along Birchfield Road overhanging from private properties that need cutting back. Clerk and Councillor Gott to action by writing to those residents concerned.

14. Planning

14.1 Planning Application 7/00972/F, Conversion of outbuilding to annexe at Whitehouse Farm House, Outwell Road, Nordelph – approved by the parish council.

15. Correspondence

15.1 It was noted that the Upwell Norfolk Charity requires two representatives from Nordelph Parish Council but currently only has one. It was resolved with all in favour to elect Councillor Stannard as a representative from Nordelph Parish Council onto this *charity*. Clerk to inform the Clerk for Upwell Norfolk Charity.

16. War Memorial

16.1 The stonemason is due to return to complete the lettering to the memorial. On going.

17. Agenda items for the next meeting

- To progress gaining access to the parish council storage at the village hall
- To consider prices from Norfolk County Council for 'kit' bridges to complete Footpath 7
- To consider a quote for replacing the current sodium lighting stock with LED bulbs
- To note any progress made with the completion of the lettering to the war memorial

There being no further business, the meeting closed at 7.20pm.

The next meeting will be on Wednesday 16th August 2017 at 6.30pm.

Signed..... Date