

NORDELPH PARISH COUNCIL

Draft Minutes of the meeting of Nordelph Parish Council, Monday 18th June 2018 at the Village Hall at 6.30pm

Committee Members: Councillor D Gott, Councillor R Stannard, Councillor G Cosson, Councillor Balls, Councillor Free, Councillor Hoy, Councillor Dawson, Councillor Lansdell-Hill

Those Attending: Councillor Stannard, Councillor Gott, Councillor Balls, Councillor Dawson, Councillor Free, Councillor Lansdell-Hill, Borough Councillor Spikings

Public: 2

Apologies: County Councillor Humphrey, Borough Councillor Pope, Councillor Cosson

MINUTES

1. Welcome

The Chair welcomed everybody to the meeting.

2. Apologies

Apologies were given as listed above and approved.

3. Declarations of Pecuniary Interests & requests for dispensations

No declarations of pecuniary interests were made and no dispensations were required.

The meeting was temporarily suspended to hold the Public Forum.

4. Public Forum

One of the members of public present wished to address Members surrounding his concerns with the potential installation of new play equipment behind the village hall. His concerns surrounded anti-social behaviour, noise, litter, safety of children and the on-going maintenance of such an area. His concerns were noted. The resident also made enquiries regarding the removal of some of the railings along the riverbank and the purchase of a new speed awareness message camera (SAM2) for the parish. Both items to be addressed on this meeting's agenda.

5. To confirm & sign the minutes from the last meeting

It was resolved to accept and sign the Report from the Parish Assembly and the Minutes from the Annual General Meeting of 2nd May 2018.

6. Matters arising from the Minutes of the last meeting

There were no matters arising from the Report or the Minutes of the last meetings.

7. Internal Council Affairs

- It was resolved to accept the *revised* Standing Orders for the parish council, as previously circulated.
- Prices for new play equipment to be deferred to the next meeting. This was highlighted from the parish survey as something residents would be interested in.
- It was noted that Councillor Hoy has now resigned from the parish council. Clerk to advise the Borough Council and to arrange for the advertisement of a *casual vacancy*.
- The Borough Council has confirmed that the amount of Members now required on the parish council has reduced from 9 to 8.
- An inspection of the parish council's assets had taken place prior to the meeting. Clerk to action several issues including maintenance to the telephone kiosk and maintenance to overgrown vegetation in the churchyard¹.
- Clerk's holiday dates noted.

8. Finance

- It was agreed with all in favour to approve the outstanding payments since the last meeting.

Nordelph Parish Council					
Payments for authorisation since the last meeting					
Payee	Net	VAT	TOTAL	CHQ NO.	SUPPLIER/SERVICE
Salaries	213.60	0.00	213.60	dd	Employment
HMRC	44.00	0.00	44.00	100602	PAYE
Kate Bennett expenses	46.53	4.49	51.02	100603	Stamps, mileage, photocopying, phone, internet, electricity
Emneth Design	26.25	0.00	26.25	100604	Website update service
SSE	6.32	0.32	6.64	100605	Arrears from April - energy footway lights
SSE	9.28	0.46	9.74	100605	May account - energy footway lights
SSE	9.27	0.46	9.74	100605	June account - energy footway lights
Norfolk Age UK	25.00	0.00	25.00	100606	Donation
British Telecom	48.69	9.73	58.42	dd	May charges Phone £20, Broadband £19.70
	428.94	15.46	444.41		

¹ Some areas the responsibility of the Diocese and others the parish council. Clerk to action accordingly.

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- b. Income since the last meeting was noted - £9.30 (refund from UK Power Networks).
- c. The bank statements were considered by Councillor Free and Councillor Stannard.

9. Village Hall

Clerk to contact the Village Hall Committee to arrange payment for outstanding monies owed for village hall hire for parish council meetings.

10. Police Matters

The monthly Newsletter had been received, circulated and noted.

11. Borough Council of King's Lynn and West Norfolk issues

No report.

12. Norfolk County Council issues including highways

- a. It was resolved to purchase a dedicated SAM2 camera for the parish at a cost of £3050.00 + VAT. Clerk to action.
- b. It was resolved to defer discussions for a dog waste bin at the field behind the village hall until deliberations surrounding the installation of new play equipment have taken place.
- c. It was resolved to include the purchase of a further dog waste bin for the parish² on next month's agenda.
- d. It was noted that the Rangers will be visiting the parish week commencing 25th June 2018.

13. Planning

- a. **Planning application 18/00174/O** (amendment), Replacement of Bridge Farm Cottages (two dwellings) with four dwellings at 1 Bridge Cottages, Downham Road, Nordelph. Approved by the Borough Council, noted.

14. Correspondence

- a. An anonymous letter had been received from a resident of Nordelph concerning i) the removal of some railings along the riverbank at Birchfield Road and ii) the condition of a property owned by Freebridge Housing at Birchfield Road. It was resolved to i) contact NorfolkALC and seek advice surrounding liability of the railings and ii) contact Freebridge Housing regarding the property.
- b. See Item 14a.

15. Agenda items for the next meeting

- To discuss liability issues surrounding repairs to the railings along the riverbank
- To consider prices for potential new play equipment at the field behind the village hall
- To consider purchasing a further dog waste bin for Birchfield Road

There being no further business, the meeting closed at 8.05pm.

The next meeting will be on Wednesday 1st August 2018 at 6.30pm

Signed..... Date

² To be located at the bottom of Birchfield Road, at the corner