

NORDELPH PARISH COUNCIL

Minutes of the meeting of Nordelph Parish Council on Monday 10th March 2014 at the Village Hall at 7.00pm

Committee Members: Cllr. M Harwood, Cllr. D Gott, Cllr. R Bailey, Cllr. B Bushnell, Cllr. R Stannard, Cllr. G Cosson, Cllr. Balls

Those Attending: Cllr. M Harwood, Cllr. Stannard, Cllr. Balls, Cllr. Bailey, Cllr. Gott, County Cllr. Humphrey

Public: Mrs. Susan Venn

Apologies: Cllr. Bushnell, Borough Cllr. Spikings

1. Welcome

1.1 The Chairman welcomed everybody to the meeting.

2. Apologies

2.1 Apologies were accepted as listed above.

3. Declarations of Pecuniary Interest

3.1 Cllr. Balls & Cllr. Gott declared an interest in Item 11, Footpath 7 and Cllr. Balls again on Item 12, Planning application 14/00326/F.

4. Public Forum

4.1 The member of public attending did not wish to address the Council so there was no need to adjourn the meeting.

4.2 Clerk to try and arrange for repairs to the verge where there is a large rut by the electricity pole on the corner of the shared access to the cemetery and farm along Birchfield Road. Consider installing a concrete bollard after repairs to protect the electricity pole.

5. To confirm & sign the minutes from the last meeting

5.1 The Minutes of the last meeting were signed as a true record of the meeting. Proposed by Cllr. Balls and seconded by Cllr. Gott.

6. Matters arising from the Minutes of the last meeting

6.1 The Clerk confirmed that she had notified Eco House Builders of the Parish Council's preferred name for the new development along the High Street – 'Trinity Terrace'. However the new development will be known as 'Church Cottages'.

7. Village Hall

7.1 Nothing to report this month.

8. Police Matters

8.1 Damage to property and theft of heating oil at a property along Birchfield Road.

9. BCKLWN Issues

9.1 Nothing to report this month.

10. Cemetery

10.1 Clerk to arrange a meeting with CGM to determine if the work done to the lime trees is sufficient.

10.2 Clerk to arrange for the rogue fence panel in the cemetery to be removed.

10.3 Cllr. Harwood to progress the provision of privet hedging for the cemetery.

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11. Norfolk County Council issues

11.1 Nothing further to report this month regarding the proposed new cycle path.

11.2 Consent has been given by the Middle Level for the installation of a culvert, per their spec. Cllr. Balls has supplied 2 quotes for the 900mm x 12m pipe required. Cllr. Harwood is progressing the cost of gravel & cement for the headwalls. The backfill can possibly be supplied from a local business with a surplus of soil. The UIDB have offered their labour and equipment for too. Clerk to notify the land agents negotiating the sale of Nordelph Farm, adjacent to the footpath, to ensure the new owners of the farm are aware that there is a footpath/public right of way on their land.

11.3 An email from Norfolk Green Community Transport was noted. Following their sale to Stagecoach Holdings they do not envisage any changes to community transport services.

12. Planning

12.1 The letter from Stuart Ashworth, BC Planning Control Manager, following his meeting with Cllr. Harwood on 28th January regarding the width of the road at the new development along the High Street was noted. All were in favour for the Clerk to request the introduction of double yellow lines on the road outside the houses as the road is extremely narrow.

Cllr. Balls left the meeting temporarily.

12.2 On a proposal from Cllr. Gott, seconded by Cllr. Stannard, with all in favour it was agreed to recommend approval to planning application 14/00326/F single storey extension to dwelling at Birchfield Farm, Birchfield Road, Nordelph.

Cllr. Balls returned to the meeting.

13. Council Affairs

13.1 Page for Agendas/Minutes via village website

13.1.1 The link from the village website to view the Parish Council's minutes and agendas is available but with the website having been off-line for so long now means that the minutes/agendas have not been available for parishioners to view. All were in favour for the Clerk to instruct Emneth Design to create a dedicated PC website as originally agreed. Clerk to notify the Village Hall of Emneth Design's contact details should they wish to progress this also.

13.2 Cllr. Jones' resignation was noted and accepted.

13.3 It was noted, with regret, that due to non-attendance for more than 6 months, Cllr. Slow has been disqualified from office with immediate effect. A Notice of Casual Vacancy was publicised on 13th February 2014 and as of 5 March 2014 no request to hold an election had been received therefore the vacancy must be filled by co-option as soon as practicable.

13.4 Clerk to produce a flyer, advertising this year's Parish Assembly on 7th May, to be distributed by councillors to as many houses in the Parish as possible.

13.5 The Clerk's appraisal took place on Friday 28th February. It was noted that current SLCC recommendation is that a Clerk should be employed for a minimum of 17.5 hours per month. The Clerk is currently contracted to do 16 hours per month. Council to review this during 2014-15.

14. Finance

14.1 All payments for the month were approved.

- Kate Bennett 19.16 Mileage and stamps
- CGM 1152.00 Works to trees in the cemetery

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14.2 The bank statements were viewed by Cllr. Gott & Cllr. Balls.

15. Correspondence

15.1 No correspondence this month.

16. Allotments

16.1 Maxey Grounds & Co. are not yet able to safely access the allotment land to assess how much land is available for possible rent as garden allotments. They will contact us to arrange a mutually convenient time when access is available.

17. Agenda items for the next meeting

- Burial Fees

There being no further business, the meeting closed at 8.41pm.

The next meeting will be the Parish Assembly on Wednesday 7th May 2014 at 6.30pm followed by the AGM at 7.00pm.

Signed..... Date