

NORDELPH PARISH COUNCIL

DRAFT Minutes of the meeting of Nordelph Parish Council, Monday 13th March 2017 at the Village Hall at 6.30pm

Committee Members: Councillor D Gott, Councillor R Stannard, Councillor G Cosson, Councillor Balls, Councillor Free, Councillor Hoy

Those Attending: Councillor Stannard, Councillor Gott, Councillor Balls, Councillor Free, Councillor Hoy, Borough Councillor Spikings

Public: 0

Apologies: Borough Councillor Pope, Councillor Cosson

MINUTES

1. Welcome

1.1 The Chairman welcomed everybody to the meeting.

2. Apologies

2.1 Apologies were given as listed above and accepted.

3. Declarations of Pecuniary Interest & requests for dispensations

3.1 No declarations of pecuniary interest were made.

3.2 No dispensations were required.

4. Public Forum

There were no members of the public present so there was no need to suspend the meeting to hold a Public Forum.

5. To confirm & sign the minutes from the last meeting

5.1 It was resolved to accept & sign the Minutes of the last meeting as a true record of the meeting.

6. Matters arising from the Minutes of the last meeting

6.1 There were no matters arising from the Minutes of the last meeting.

7. Internal Council Affairs

7.1 2017 Meeting Dates were circulated. Please note the June meeting will now be held on Monday 12th June 2017.

7.2 The circular sent out to various addresses in the parish in December has proved fruitless in trying to find new parish councillors. It was resolved to defer this matter for a couple of months.

7.3 It was noted that the new E.on rates from April 2017 will increase to 15.75p per kWh from 14.40p.

8. Finance

8.1 It was resolved with all in favour to approve the outstanding payments since the last meeting.

Nordelph Parish Council					
Payments for authorisation since the last meeting					
Payee	Net	VAT	TOTAL	CHO NO.	SUPPLIER/SERVICE
Kate Bennett	385.32	0.00	385.32	dd	Wages for January and February 2017
Kate Bennett expenses	34.03	1.99	36.02	100548	Mileage, telephone, broadband
British Telecom	32.99	6.59	39.58	dd	January 2017 charges
British Telecom	32.99	6.59	39.58	dd	February 2017 charges
Westcotec	21.51	4.29	25.80	100549	January, February and March 2017 maintenance
Emneth Design	20.00	0.00	20.00	100550	Website update service
Emneth Design	66.48	0.00	66.48	100550	Annual hosting fee and domain renewal
	593.32	19.46	612.78		

8.2 It was resolved with all in favour to approve the salary increase for the Clerk as of April 2017 in line with the guidance received from NorfolkALC.

8.3 Income since the last meeting was noted at £0.00.

8.4 The bank statements were viewed by Councillor Free and Councillor Hoy.

9. Village Hall

9.1 The possible rental of the upstairs at the village hall to be deferred for the time being.

NORDELPH PARISH COUNCIL

10. Police Matters

10.1 The two latest Newsletters (February and March) had been received and noted.

10.2 Councillor Gott provided a report from her meeting with Inspector Cant at Downham Market Police Station on 7th March regarding local policing issues. Speeding throughout the village and hare coursing were addressed as particular issues for Nordelph as well as the increase in burglaries in neighbouring villages and how this is being addressed locally.

11. BCKLWN Issues

11.1 Correspondence from the Borough Council of King's Lynn relating to discounts to empty, unfurnished or inhabitable properties being reduced and the effect on the parish's tax base and Band D charge was noted.

11.2 Correspondence from the Borough Council of King's Lynn regarding the commencement date of the *Community Infrastructure Levy* was noted as 15 February 2017. This is a levy that will be charged on most new development in the Borough. The money raised through this levy will be used to pay for strategic infrastructure required to support development. Town/Parish Councils will receive 15% of CIL receipts that arise from development in their parish area. Payments will be capped to £100 per council tax dwelling per year. In areas with a Neighbourhood Plan the amount will increase to 25% with no cap.

12. Cemetery

No report.

13. Norfolk County Council issues

13.1 It was noted that a bid has been submitted to Norfolk County Council for *Village gateway signs* via the 2017/18 Norfolk County Council Parish Partnership Scheme (x6 1.2m five bar gates and 6 posts for the three entrances to the village). £960.00 grant plus £960 contribution from the parish council if successful.

14. Planning

14.1 To note receipt of Planning Application 17/00164/LDP, Lawful Development Certificate for a proposed use of part of dwelling as a bed and breakfast for guests (on a non-fee paying basis) at Hawthorn House, Birchfield Road, Nordelph. No objections were made from the parish council.

15. Correspondence

No report.

16. War Memorial

16.1 Grant money from the War Memorials Trust has now been received - £830.00.

16.2 The stonemason is due to return to complete the lettering to the memorial. On going.

16.3 The railings and flag pole are currently being repainted and the wood around the memorial has been treated to prevent any further algae build up.

17. Agenda items for the next meeting

- To consider progress with the on-going maintenance to the War memorial (including the completion of the lettering)
- To consider a quote for the repainting of the telephone kiosk
- To provide an update on the 2017 2018 Budget

There being no further business, the meeting closed at 7.10pm

The next meeting will be the **Annual Parish Assembly** on Wednesday 3rd May 2017 at 6.30pm followed by the **Annual General Meeting** at 7pm.

Signed..... Date