

NORDELPH PARISH COUNCIL

Draft Minutes of the meeting of Nordelph Parish Council, Monday 11th March 2019 at the Village Hall at 6.30pm

Committee Members: Councillor Gott, Councillor Stannard, Councillor Cosson, Councillor Balls, Councillor Dawson, Councillor Lansdell-Hill, Councillor Gray

Those Attending: Councillor Stannard, Councillor Gott, Councillor Balls, Councillor Gray, Councillor Dawson, Borough Councillor Spikings

Public: 2

Apologies: Councillor Lansdell-Hill, Councillor Cosson, Borough Councillor Pope

MINUTES

1. Welcome

The Chairman welcomed everybody to the meeting.

2. Apologies

Apologies were given as listed above and approved.

3. Declarations of Pecuniary Interests & requests for dispensations

No declarations of pecuniary interest were made for any item on the agenda and no dispensations required.

4. Public Forum

The meeting was temporarily suspended to hold the Public Forum.

a) A resident was present to request the parish council support the installation of a defibrillator in the village. After discussion of the idea it was decided that this was a good idea and to be included as an item for further discussion at the meeting in May. Clerk and the resident present to make further investigations.

5. To confirm & sign the minutes from the last meeting

a) It was resolved to accept and sign the Minutes of 14th January 2019 as a true record of the meeting.

6. Matters arising from the Minutes of the last meeting

a) There were no matters arising from the Minutes of the last meeting.

7. Internal Council Affairs

a) Investigations into grant funding available for new play equipment are on-going.

b) Nomination Papers for parish council elections were distributed. Anyone interested in standing for election can download a Nomination Pack from the Borough Council website or contact the Clerk for a copy.

https://www.west-norfolk.gov.uk/info/20090/elections_and_voting/705/borough_and_parish_council_elections_-_candidates

c) The internal auditor for the 2018/19 end of year accounts will be Helen Carrier, Clerk to Denver Parish Council.

8. Finance

a) It was resolved to approve the outstanding payments since the last meeting.

Nordelph Parish Council					
Payments for authorisation since the last meeting					
Payee	Net	VAT	TOTAL	CHQ NO.	SUPPLIER/SERVICE
Employment	£439.04	£0.00	£439.04	dd	Staff salaries since last meeting
Clerk; expenses	£75.21	£2.22	£77.43	100628	Postage, mileage, stationery, mobile, photocopying, third share of annual renewal of Outlook 365
HMRC	£44.00	£0.00	£44.00	100627	PAYE for January
HMRC	£43.80	£0.00	£43.80	100629	PAYE for February
sse	£9.28	£0.46	£9.74	dd	January energy charges
sse	£9.01	£0.44	£9.45	dd	February energy charges
British Telecom	£46.49	£9.29	£55.78	dd	Phone and broadband services for January
British Telecom	£50.49	£10.09	£60.58	dd	Phone and broadband services for February
Norfolk Citizens Advice	£25.00	£0.00	£25.00	100630	Donation
Emneth Design	£66.48	£0.00	£66.48	100631	Annual fee for website hosting
Emneth Design	£22.50	£0.00	£22.50	100632	Quarterly charge for the website update service
	£831.30	£22.50	£853.80		

b) Income since the last meeting was noted at £1800.00; donation from County Councillor Humphrey for the new SAM2 camera for the parish.

c) It was resolved to approve expenditure of £150.00 as a contribution towards the cost of a new hard drive for the Clerk.

d) The bank statements were considered by Councillor Stannard and Councillor Dawson.

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- e) It was noted that the Mandate Change with Barclays is now complete. Councillors Gott, Balls and Dawson are now signatories on the parish council bank account.
- f) It was noted that the Downham Market branch of Barclays Bank will be closing on 3rd May 2019.
- 9 . **Village Hall**; no report.
10. **Police Matters**
- a) The monthly newsletter had been circulated for information.
11. **Borough Council of King's Lynn and West Norfolk issues**
- a) The consultation for the *Local Plan* is currently open for a six week period. It was reported that housing targets are currently not being met and there is a constant push from Central Government to build more homes.
- b) Borough and Parish Elections will take place on Thursday 2nd May 2019.
12. **Norfolk County Council issues including highways**
- a) A quote is still awaited regarding repairs to the railings along the riverbank.
- b) Repairs to Birchfield Road are now complete.
13. **Planning**
- a) Planning Application 18/02138/F, first floor extension to dwelling at Bailhill, Birchfield Road, Nordelph; approved.
14. **Correspondence**
- a) Correspondence from Stow Bardolph Parish Council concerning the overgrown tree canopy at Barroway Drove Road was noted.
15. **Agenda items for the next meeting**
- To consider purchasing a defibrillator for the parish
 - To approve the end of year accounts

There being no further business, the meeting closed at 7.15pm.

The next meeting will be on Wednesday 15th May 2019 at Nordelph Village Hall.

The Annual Parish Assembly will start at 6.30pm followed by the Annual General Meeting at 7pm.

Signed..... Date