

NORDELPH PARISH COUNCIL

Minutes of the meeting of Nordelph Parish Council on Wednesday 7th May 2014 at the Village Hall at 7.15pm

Committee Members: Cllr. M Harwood, Cllr. D Gott, Cllr. R Bailey, Cllr. B Bushnell, Cllr. R Stannard, Cllr. G Cosson, Cllr. Balls

Those Attending: Cllr. M Harwood, Cllr. Stannard, Cllr. Balls, Cllr. Bailey, Cllr. Gott, Cllr. Cosson, Cllr. Bushnell, Borough Cllr. Spikings

Public: None

Apologies: County Cllr. Humphrey, Borough Cllr. Pope

1. Welcome

1.1 The Chairman welcomed everybody to the meeting.

2. Apologies

2.1 Apologies were given as above and accepted.

3. Declarations of Pecuniary Interest

3.1 Cllr. Gott declared an interest in Item 13, update on installation of culvert at Birchfield Road.

4. Public Forum

4.1 There were no members of the public in attendance.

5. To confirm & sign the minutes from the last meeting

5.1 With an amendment to Item 14.2 to read 'the bank statements were viewed by Cllr. Bailey & Cllr. Stannard' and not 'the bank statements were viewed by Cllr. Gott & Cllr. Balls', the Minutes of the last meeting were signed as a true record of the meeting. Proposed by Cllr. Bailey and seconded by Cllr. Stannard.

5.2 The Minutes of the Extraordinary Meeting of 3rd April 2014 were signed as a true record of the meeting. Proposed by Cllr. Balls, seconded by Cllr. Bushnell.

6. Matters arising from the Minutes of the last meeting

6.1 There were no matters arising.

7. Village Hall

7.1 VH Treasurer to supply the Clerk with a copy of their 2014-15 insurance schedule.

7.2 Clerk to remind the VH Committee to invoice the Parish Council for use of the Village Hall for parish council meetings.

8. Police Matters

8.1 The safety camera partnership will be carrying out a speeding exercise along Silt Road.

9. BCKLWN Issues

9.1 Nothing to report this month.

10. Cemetery

10.1 After meeting with Cllr. Stannard, CGM have offered to remove further long, low, minor branches from some of the lime trees. This is not required for safety or arboricultural reasons. There will be no charge for this.

10.2 Clerk to arrange the removal of a pile of wood in the cemetery.

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10.3 A comparison of local parish burial fees was considered. This to be discussed at a further meeting.

11. Norfolk County Council issues

11.1 Highways Rangers have been asked to attend to the finger board on the A1101 near to the bridge that is covered in ivy and to repair the deep rut at the verge by the cemetery on Birchfield Road which has been damaged by large farm vehicles turning.

11.2 The new mobile library timetable was noted. This has been published on the parish council website.

12. Planning

12.1 Clerk to contact BC Planning again to try and determine when the new development is due for completion.

12.2 Clerk to write to NCC advising of concerns over parking at the new development.

13. Council Affairs

13.1 The parish council website for minutes and agendas etc. is now available.

13.2 The two parish councillor vacancies to be filled by co-option as soon as is possible.

13.3 The installation of the culvert at Birchfield Road to reinstate access to footpath 7 is virtually complete. Clerk to request signage from Mr. Mills at NCC for the other side of the culvert to make it clear to pedestrians exactly where the footpath runs.

14. Finance

14.1 On a proposal from Cllr. Cosson, seconded by Cllr. Bushnell with 3 in favour it was proposed to award a £100.00 annual allowance to the Chairman and a £50.00 allowance to the Vice Chairman.

On a proposal from Cllr. Bailey, seconded by Cllr. Stannard it was proposed to award a £50.00 annual allowance to the Chairman and a £25.00 allowance to the Vice Chairman. With only 2 in favour the motion was lost.

14.2 All were in favour to approve the month's payments.

Nordelph Parish Council					
<u>Payments for Authorisation since the last meeting (May)</u>					
Payee	Goods/ Services	VAT	TOTAL	dd/EP/chq	Supplier/Service
Came & Company	£386.13	£0.00	£386.13	100461	Parish Council insurance
E.on	£104.02	£5.20	£109.22	100462	Street lighting 1/4/2013 to 31/3/2014
Westcotec	£18.09	£3.63	£21.72	100463	Street light maintenance Jan, Feb & Mar 2014
Emneth Design	£441.29	£0.00	£441.29	100464	Web Design Service
NorfolkALC	£111.69	£0.00	£111.69	100465	Annual subscription
Martin Strudwick	£1,000.00	£200.00	£1,200.00	100466	x2 900mm x6m pipes for f/p7 at Birchfield Road
Kate Bennett	£112.50	£0.00	£112.50	100467	Expenses - mileage/stamps/broadband/photocopying
Pat Copeman	£25.00	£0.00	£25.00	100468	Internal audit
Fen Group	£28.50	£5.70	£34.20	100469	x50 polypropylene bags @ p each
Ridgeons	£182.50	£36.50	£219.00	100470	5 tonnes of sand for f/p7 at Birchfield Road
Lafarge Aggregates	£130.00	£26.00	£156.00	100471	x1 cubic metre of dry mix for f/p7
Mr M Harwood	£100.00	£0.00	£100.00	100472	Chairman's annual allowance £100
	£2,639.72	£277.03	£2,916.75		

14.3 The bank statements were viewed by Cllr. Gott & Cllr. Balls.

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15. Correspondence

15.1 No correspondence this month.

16. Allotments

16.1 Maxey Grounds & Co. are not yet able to safely access the allotment land to assess how much land is available for possible rent as garden allotments. They will contact us to arrange a mutually convenient time when access is available.

17. Agenda items for the next meeting

- Burial Fees
- Village sign
- To review standing orders and financial regulations

There being no further business, the meeting closed at 9.00pm.

The next meeting will be on Monday 23rd June 2014 at 7.00pm.

Signed..... Date