

Version: January 2011

Nordelph Community Emergency Plan

This plan has been authorised by the undersigned on behalf of Nordelph Parish Council.

Name: Andrew Marshall

Authority/Role: Chairman of the Nordelph Parish Council

Signature:

Version: January 2011

Community Emergency Plan

Name of Community: Nordelph

1 Emergency Community Co-ordinator and Deputy:

David Venn
Deputy TBC

2 Date/version: January 2011 (version 4)

3 Distribution: *(list of people holding plan)*

Borough Council Emergency Planning Unit :Kevin Kent

Local Co-ordinator: David Venn

Clerk to the Parish Council: Ronald Stannard

Chair of Nordelph Parish Council: Andrew Marshall

Downham Market Town Council: Jean Markwell

Police contact: TBC

Downham West Parish Council: Robin Pegg

Upwell Parish Council: Kate Cobley

Barroway Drove Parish Council

Outwell Parish Council: Mrs D Newton

4 Description of the Parish.

Nordelph is a rural community in low lying fenland some 4 miles from Downham Market and 9 miles from Wisbech. The majority of dwellings lie along the banks of the River Well Creek and Pophams Eau and are situated on the High Street which continues into Birchfield Road to the east of the bridge and extends to B1094 Silt Road and Coronation Avenue to the west of the bridge. There is a small isolated settlement of houses at Thorpe Terrace and Neatmoor just over a mile from the bridge. There are four principal roads that run through the village forming an 'X' shape with Nordelph bridge at the intersection. Other properties are situated less densely along the A1122 Downham Road/Outwell Road towards Salter's Lode and towards Outwell. The Parish covers some outlying and isolated properties. It is bordered by the parishes of Barroway Drove, Upwell, Outwell and Downham West.

The village benefits from a large village hall with playing field, kitchen and toilets. There are no shops and the main industry is arable farming. There is a hand car wash on the Outwell Road.

There is a wide range of age groups making up the population of approximately 350 residents and 200 houses.

1. The Emergency Co-ordinator

This person should live locally and provide a vital link between the community and other organisations planning for and responding to an emergency.

The Emergency Co-ordinator's role is to:

- Develop and maintain the Community Emergency Plan
- Provide a link to the District (Council) Emergency Planning Officer
- Call a community meeting during an emergency (if deemed necessary)
- Provide the focal point for the community response to an emergency.

The Emergency Co-ordinator should:

- Have the backing of the Parish Council to represent their community
- Have a good understanding of the community and surrounding area
- Be willing to speak on behalf of the community.

2. Date

18th January 2011

3. Distribution

A distribution list shows who has a copy and ensures that when the plan is updated all existing plans are amended or destroyed.

4. Aim and Objectives

In times of emergency, local people in the community will help and support those who are affected by a particular situation.

The main aims of the plan are:

- to increase the short-term community resilience
- to ensure that residents are kept as safe as possible in times of an emergency before the emergency services are not able to attend a major incident or have not yet arrived

- to support the emergency or other regular services
- to ensure that plans are in place for vulnerable residents and their carers
- to provide communication channels inside the parish and with agencies/neighbouring communities times of emergency
- to assemble people together and hold a permissive register of people's location to assist evacuation

5 Risk Analysis

Hazard	<ul style="list-style-type: none"> • Flooding • Road traffic incident • Severe weather conditions • Air traffic incident (military or civil) • Extended power/utility failure • Hazardous substance spillage • Civil disturbance
Hazard Impact	<p>Flooding</p> <ul style="list-style-type: none"> • Loss of access to/from village by emergency services, carers • Loss of utilities electricity and phones (NB mobile signals also weak in village) • Water damage to homes, buildings, plant and livestock • Danger to vulnerable/isolated people and property <p>Road traffic/air incident</p> <ul style="list-style-type: none"> • As for flooding (except for water damage) as may cause power and telephone failure and lack of access • Fire/explosion causing injury/ies and potentially isolation • Injury/isolation from hazardous substance spillage <p>Severe weather</p> <ul style="list-style-type: none"> • Extended isolation • Power outage

	<ul style="list-style-type: none"> • Frozen drinking water supplies/burst pipes likewise frozen septic tank causing potential health risk • Vulnerable people at risk from excessive cold/heat and lack of food and water • Trips/falls due to reduced lighting and icy conditions
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Risk Matrix

Hazard	Score
Flooding	B
Road Traffic Incident	A
Severe weather	A
Air traffic incident	B
Extended utility failure	B
Hazardous substance spillage	B

6 Community resources

- Shelter
Village Hall with kitchen and toilets. NB no separate power supply for heating or light.
- Transport
Tractors, 4x4 vehicles, pleasure boats
- Local voluntary groups
Parish Council, village hall committee, church group, arts and crafts club, bingo.
- Medical experience e.g. first aid: Jane Jones, Karen Free, Barry Bushnell, Danielle Gott.

7 Communications

- Telephone, if available. Mobile signal is unreliable in the village. If neither are available, designated messengers to notify neighbours.
- Village website www.nordelph.org

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- Notice boards at village hall, the staithe, Coronation Avenue corner, Red Hart Corner

Emergency Action Check List

8. Activation and call out

- Dial 999 ensure emergency services are aware of the emergency and follow any advice given
- Contact your Borough council Emergency **Planning** Unit (see contact sheet)
- Use the suggested log sheet at the back of the plan to record:
 - Any decisions you have made and why
 - Who you spoke to and what you said
- Contact other members of the community that need to be alerted:
 - Those specifically under threat
 - The Parish Council via the Parish Clerk
 - Volunteers and key holders that may be needed

9. Community Emergency Meeting

- Is a community emergency meeting necessary?
- Is the venue safe to hold the meeting and can people get there safely?
- Has the community been informed there will be a meeting?
- Take a copy of the first agenda to the meeting

Under no circumstances should you put yourself or others at risk to fulfil these tasks

10. Contacts

Service/role	Telephone number	Website/email
Emergency Services	999	n/a
Emergency Co-ordinator: David Venn	01366 324102	
Deputy Emergency Co-ordinator (TBC)		
Emergency Planning Unit Borough Council King's Lynn & West Norfolk Kevin Kent, Emergency Planning Officer	01553 616287 07919 493409	kevin.kent@west-norfolk.gov.uk
Out Of Hours Service	01553 616601	
Norfolk County Council	0344 800 8020	www.norfolk.gov.uk
Police HQ	08456 456 4567	www.norfolk.police.uk
Fire Service HQ	01603 810351	www.norfolkfireservice.gov.uk
NHS Direct	0845 4647	www.nhsdirect.nhs.uk
EA Floodline	0845 988 1188	www.environment-agency.gov.uk
Doctor's surgery (Bridge St) Doctor's surgery(Paradise Rd) Downham Mkt Upwell	01366 388888 01366 389289 01945 773671	http://www.upwellhealthcentre.org.u k/
Ronald Stannard, Parish Clerk	01366 324217	ronstannard@waitrose.com
Village Hall key holders	01366 324488 01366 324213 01366 324204 01366324471	
Middle Level Commissioners	01354 653232	http://www.middlelevel.gov.uk/conta ct-us.aspx
Well Creek Trust		

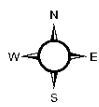
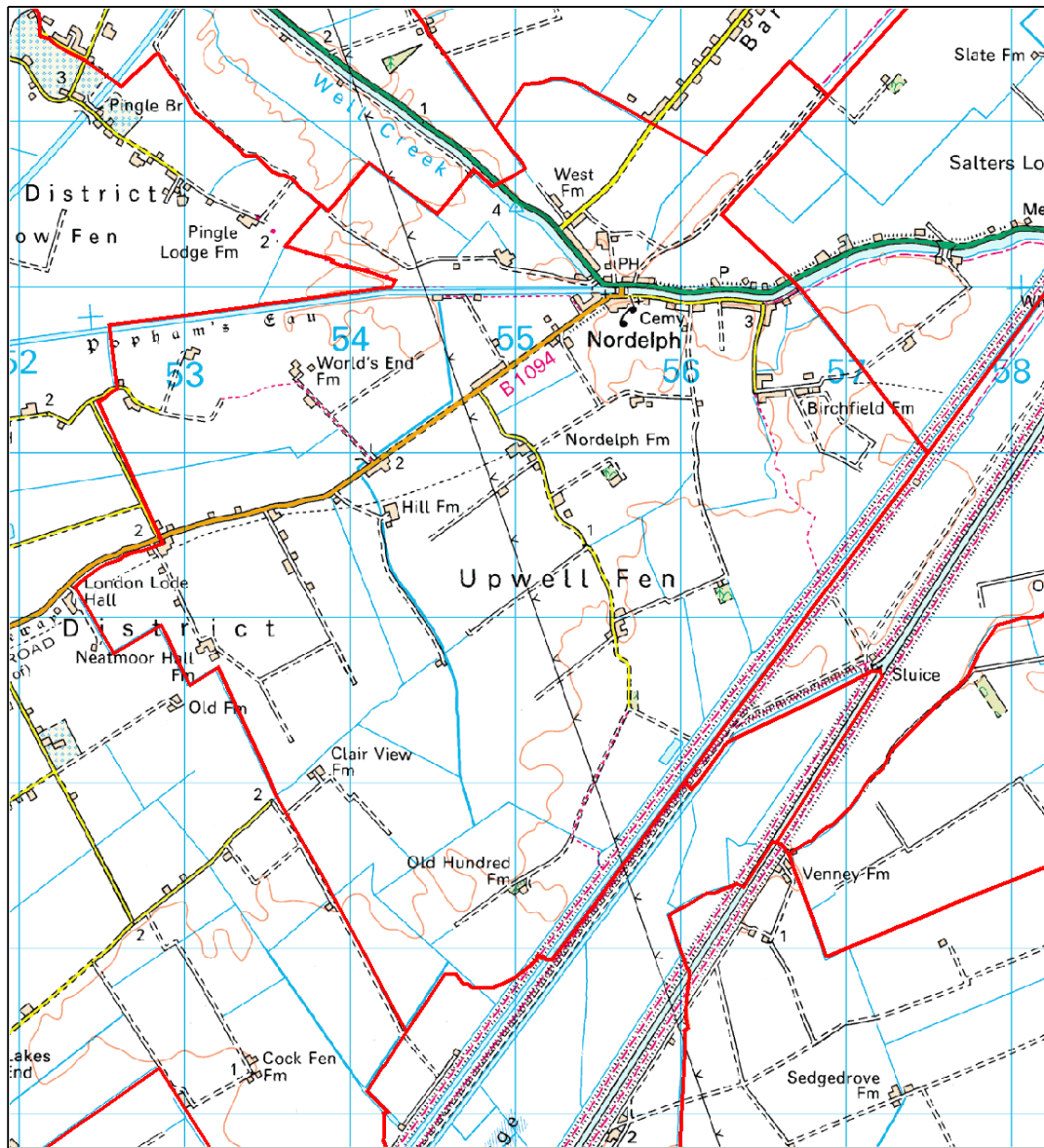
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11 Log Sheet

Date	Time	Information/decisions/action	Initials

12 Geographical map of community

Nordelph



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