

# NORDELPH PARISH COUNCIL

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## Minutes of the meeting of Nordelph Parish Council on Monday 25<sup>th</sup> November 2013 at the Village Hall at 7.00pm

**Committee Members:** Cllr. M Harwood, Cllr. D Gott, Cllr. R Bailey, Cllr. B Bushnell, Cllr. R Stannard, Cllr. G Cosson, Cllr. Jones, Cllr. Balls, Cllr. Slow

**Those Attending:** Cllr. M Harwood, Cllr. Stannard, Cllr. Balls, Cllr. Bailey

**Public: None**

**Apologies:** Cllr. Jones, Cllr. Gott, Cllr. Bushnell, Cllr. Slow, Borough Cllr. Pope, Borough Cllr. Spikings, County Cllr. Humhrey

### 1. Welcome

1.1 The Chairman welcomed everybody to the meeting.

### 2. Apologies

2.1 Apologies accepted as listed above.

### 3. Declarations of Pecuniary Interest

3.1 There were no declarations of pecuniary interest made.

### 4. Public Forum

4.1 There were no members of the public present.

### 5. To confirm & sign the minutes from the last meeting

5.1 The Minutes of the last meeting were signed as a true record of the meeting. Proposed by Cllr. Bailey and seconded by Cllr. Stannard.

### 6. Matters arising from the Minutes of the last meeting

6.1 There were none.

### 7. Village Hall

7.1 A copy of the Village Hall's insurance schedule is awaited. There is the possibility that some of the covers needed by the village hall could be duplicated on their policy which the PC policy already has for free. On going.

7.2 Came & Co. (insurance broker) confirmed that the trees in the cemetery/churchyard are covered by the PC's insurance policy assuming that the PC takes advice from a professional arboriculturalist and their advice for such is followed, which the PC has done.

7.3 Cllr. Harwood reported that the re-forming of the Village Hall Committee was still not yet complete but that it is still a '*work in progress*'.

### 8. Police Matters

8.1 The date of next SNAP meeting on 15<sup>th</sup> January 2014 at 7.00pm at Downham Market Town Hall was noted.

### 9. BCKLWN Issues

9.1 Correspondence received regarding the Council Tax Base and 2014/15 government funding for local council tax support was noted. Clerk & Chairman to meet to discuss the impact of this on the precept requirement for 2014/15 which has to be with the BCKLWN by 31<sup>st</sup> January 2014. Two training sessions on the subject are being held at BCKLWN for any councillors/clerks interested.

9.2 Clerk & Chairman to finalise the nomination form for the Mayor's Civic Awards for Voluntary Service.

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## 10. Cemetery

10.1 On a proposal from Cllr. Balls, seconded by Cllr. Bailey it was agreed to approve expenditure of £50.00 + VAT to Holly Landscapes for the removal of the pile of rubbish by the gates in the cemetery.

10.2 A quote from CGM had been received for various works to the trees in the cemetery/churchyard. On a proposal from Cllr. Balls, seconded by Cllr. Stannard it was agreed to approve expenditure of £90.00 + VAT to fell the Mountain Ash and £30.00 + VAT to sever ivy on the Ash tree in the corner of the cemetery. Clerk to determine how many Lime trees the quote for £840 + VAT is for. If it is for the 'avenue' of trees then the quote will be deemed acceptable, however, if it is for just 2 of the trees the quote is very high. Clerk to action.

## 11. Norfolk County Council issues

11.1 Nothing further to report this month regarding the proposed new cycle path.

11.2 Clerk to arrange a meeting with Ken Goodger of the UIDB, Cllr Harwood, Cllr. Balls & Cllr. Stannard and herself to progress the installation of a culvert for F/P 7. Clerk to contact Mr. Gott to advise of the meeting on his land, should he wish to attend.

11.3 Clerk to arrange a site meeting with Andy Wallace re Silt Road and speeding issues.

## 12. Planning

12.1 Comments from BC Enforcement are awaited regarding planning application 10/00933/F erection of 6 terrace houses at High Street, Nordelph – the properties appear to have been built very close to the road causing concern over whether there will be enough room for the front gardens and the reinstatement of the wall. On going.

12.2 Planning application 13/01475/O – application withdrawn. Noted.

12.3 Planning application 13.01303/F – permission granted by BC. Noted.

## 13. Finance

13.1 All payments on this month's agenda were approved.

<b>Norfolk ALC</b>	<b>£55.71</b>	<b>Purchase of book</b>
<b>Kate Bennett</b>	<b>£85.12</b>	<b>Back pay from April '13</b>
<b>Holly Landscapes</b>	<b>£2069.22</b>	<b>Churchyard maintenance</b>

13.2 The letter to Barclays Bank to increase the Clerk's monthly direct debit was signed.

13.3 On a proposal from Cllr. Balls, seconded by Cllr. Bailey approval was given for the expenditure of £16.00 + VAT for x2 white A4 plastic signs for the cemetery/churchyard.

13.4 Council studied the Q1 & Q2 totals to date, considered the 2013/14 budget and took into account further expenditure for the year and agreed that with the added expenditure of work to the trees within the village, which was forecast for last year and previously agreed that these costs would be met from the reserves, expenditure to date was on schedule.

It was noted that the budget for 2014/15 will need to be amended slightly with an increase for *Salary Payments* and possibly *Footway Lighting supply* (E.on). The Clerk & Chairman to meet to consider these figures and have proposals ready for the meeting on Wednesday 22<sup>nd</sup> January 2014 when the precept for 2014/15 will need to be agreed.

The bank statements were viewed by Cllr. Stannard & Cllr. Bailey.

## 14. Correspondence

14.1 Correspondence for the month was noted.

## 15. Allotments

15.1 Nothing further to report this month. The PC is waiting for the new housing development to be completed before Maxey & Sons can measure up.

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## 16. Council Affairs

### 16.1 Page for Agendas/Minutes via village website

16.1.1 Andy Morrison of Emneth Design and John Jaworski are continuing to administer the new page for agendas/minutes via a link from the village website. On going.

17.1.2 The 2014 meeting dates were distributed.

## 17. Agenda items for the next meeting

17.1 Precept Requirement for 2014/15.

There being no further business, the meeting closed at 8.30pm.

The next meeting will be on Wednesday 22<sup>nd</sup> January 2014 @ 7.00 pm.

Signed..... Date .....