

# NORDELPH PARISH COUNCIL

**DRAFT Minutes of the meeting of Nordelph Parish Council, Wednesday 29<sup>th</sup> November 2017 at the Village Hall at 6.30pm**

**Committee Members:** Councillor D Gott, Councillor R Stannard, Councillor G Cosson, Councillor Balls, Councillor Free, Councillor Hoy

**Those Attending:** Councillor Stannard, Councillor Gott, Councillor Balls, Councillor Hoy, Borough Councillor Pope, Borough Councillor Spikings, Councillor Cosson, Councillor Lansdell-Hill, Councillor Dawson

**Public:** 0

**Apologies:** County Councillor Humphrey+

## MINUTES

### 1. Welcome

1.1 The Chairman welcomed everybody to the meeting.

### 2. Apologies

2.1 Apologies were given as listed above and accepted.

### 3. Declarations of Pecuniary Interest & requests for dispensations

3.1 No declarations of pecuniary interest were made and no dispensations were required.

4. Councillor Gott paid tribute to ex-Councillor Richard Bailey for his loyalty to the village and the parish council for the many years he lived in the parish. The parish council's condolences are to be sent to his family via a letter to be sent from the Clerk.

### 5. Public Forum

5.1 There was no need to suspend the meeting as there were no members of the public were present.

### 6. To confirm & sign the minutes from the last meeting

6.1 It was resolved to accept and sign the Minutes of the last meeting as a true record of the meeting.

### 7. Matters arising from the Minutes of the last meeting

7.1 There were no matters arising from the Minutes of the last meeting.

### 8. Internal Council Affairs

a. It was noted that a new dog waste bin has now been purchased and installed at Birchfield Road, close to the cemetery.

b. Future uses for the land behind the village hall, which the parish council owns, were considered. It was resolved to include this item in a *residents' survey* that Councillor Lansdell-Hill is developing. On going.

c. Creating a *Community Speedwatch* team for the village was discussed. Local residents and/or councillors need to volunteer. Training is provided on how to use the speed gun and record details. It was resolved to include this in the *residents' survey* also.

Clerk to report two road signage issues along the Silt Road to Norfolk County Council and, if possible, arrange a site visit with the Highways Engineer to meet with Councillor Dawson in January.

d. Councillors considered the *residents' survey* prepared by Councillor Lansdell-Hill and agreed it would be a very useful exercise. Thanks to be recorded to Councillor Lansdell-Hill for preparing this.

e. The Clerk provided details on the likely implications that *General Data Protection Regulations* will have on the parish council as of 25<sup>th</sup> May 2018. Further details are awaited from NorfolkALC.

### 9. Finance

a. It was resolved with all in favour to approve the outstanding payments since the last meeting.

Nordelph Parish Council					
Payments for authorisation since the last meeting					
Payee	Net	VAT	TOTAL	CHQ NO.	SUPPLIER/SERVICE
Kate Bennett	194.58	0.00	194.58	dd	Wages - October
HMRC	39.00	0.00	39.00	100574	October PAYE for Clerk
Kate Bennett - expenses	47.18	3.11	50.29	100575	Postage, photocopying, mileage, telephone, broadband
British Telecom	32.99	6.59	39.58	dd	Phone services (£12) and Broadband (£15) 1-31 Oct
British Telecom	32.99	6.59	39.58	dd	Phone services (£12) and Broadband (£15) 1-30 Nov
Emmeth Design	22.50	0.00	22.50	100576	Website update service for Sept/Oct & Nov 2017
Glasdon UK Limited	126.69	25.33	152.02	100577	Fido 25 dog waste bin for Birchfield Road
Hilgay Parish Council	31.25	0.00	31.25	100578	Councillor Training for Councillor Dawson
Upwell Parish Council	8.33	0.00	8.33	100579	Third share of Clerk training - General Data Protection Regulation
Andrew Harrison	27.00	0.00	27.00	100580	Labour and materials to fit and install new dog waste bin
HMRC	38.80	0.00	38.80	100581	November PAYE for Clerk
Holly Landscapes	1,888.84	377.77	2,266.61	100582	Annual fee for mowing of cemetery & cutting of hedges, spraying of village hall car park
	<b>2,490.15</b>	<b>419.39</b>	<b>2,909.54</b>		

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- b. Income since the last meeting was noted at £100.00 from the Holy Trinity Church.
- c. The proposed budget figures for 2018/19 were considered again. It was resolved to finalise these at the January meeting once the correct level of salary review for the Clerk has been determined.
- d. The bank statements were checked by Councillor Hoy and Councillor Dawson.

## 10. Village Hall

- a. An invitation had been extended to all councillors to attend an event at the village hall on 6<sup>th</sup> December at 2.00pm.
- b. In the absence of Councillor Free, members were unable to discuss potential costs associated with the conversion of the space upstairs at the village hall to a rentable flat. On going.

## 11. Police Matters

- a. Councillor Gott had attended a meeting with Inspector Cant at Downham Market.
  - 153 PCSO positions are to be lost with 81 new PC's being recruited.
  - *Parish street briefings* are available for any parishes interested, to give residents the opportunity to talk about any concerns they might have.
  - Inspector Cant made reassurances that EVERY burglary is always investigated.
  - *Automatic Number Plate Recognition* cameras in plain cars have proved very successful.
  - Hare Coursing has been a priority recently.

## 12. Borough Council of King's Lynn and West Norfolk issues

No report.

## 13. Norfolk County Council issues including highways

- a. Clerk to request a visit from the Highways Engineer to consider the signage at Silt Road.

## 14. Planning

- a. To note **Planning Application 17/01171/F**, flat roofed single storey extension to rear of existing property at 2 Thorpe Terrace, Silt Road, Nordelph – approved by the Borough Council.

## 15. Correspondence

- a. Information received from NorfolkALC regarding a consultation on *updating disqualification criteria* for local authority members was noted.
- b. Correspondence from a resident regarding cars at the High Street believed to be abandoned was noted. The Clerk to action.

## 16. Agenda items for the next meeting

- To reconsider the 2018/19 Budget proposals
- To consider the findings from the *residents' survey*
- To receive 2018/19 meeting dates

There being no further business, the meeting closed at 7.45pm.

The next meeting will be on Wednesday 17<sup>th</sup> January 2018 at 6.30pm.

Signed..... Date .....