

# NORDELPH PARISH COUNCIL

## **DRAFT Minutes of the meeting of Nordelph Parish Council, Monday 12 September 2016 at the Village Hall at 7.00pm**

**Committee Members:** Councillor D Gott, Councillor R Stannard, Councillor G Cosson, Councillor Balls, Councillor Free, Councillor Hoy

**Those Attending:** Councillor Stannard, Councillor Gott, Councillor Balls, Councillor Free, Councillor Hoy, Borough Councillor Spikings

**Public:** 1

**Apologies:** Borough Councillor Pope, County Councillor Humphrey, Councillor Cosson

Councillors met prior to the commencement of the meeting at the telephone kiosk along the High Street to carry out a risk assessment of it. See Item 7.2 of these Minutes.

### **MINUTES**

#### **1. Welcome**

1.1 The Chairman welcomed everybody to the meeting.

#### **2. Apologies**

2.1 Apologies were given as listed above and accepted.

#### **3. Declarations of Pecuniary Interest & requests for dispensations**

3.1 No declarations of pecuniary interest were made and no dispensations were required.

#### **4. Public Forum**

4.1 A member of the public reported that the pavement along the A1122 between White House Farm and Barroway Drove needed weeding. Clerk to action with the Highway Rangers. He also enquired if the parish council had been consulted on Devolution for Norfolk and Suffolk. It was noted that the County Council's consultation had now closed and proposals were being sent to the Secretary of State. Everyone had been invited to comment during the consultation. The member of public left the meeting.

#### **5. To confirm & sign the minutes from the last meeting**

5.1 It was resolved to accept & sign the Minutes of the last meeting as a true record of the meeting.

#### **6. Matters arising from the Minutes of the last meeting**

6.1 There were no matters arising from the Minutes of the last meeting.

#### **7. Internal Council Affairs**

7.1 Clerk to draft a letter for circulation to residents of the parish along Silt Road, Coronation Avenue, Red Hart Close, Thorpe Terrace, Church Terrace and Barroway Drove in a bid to try and fill the three vacancies currently on the parish council. This section of the parish is not currently represented particularly well on the parish council.

7.2 The telephone kiosk is in good condition other than needing a bit of maintenance to the paint work. It was resolved for the Clerk to obtain a quote for the light sanding and repainting of the kiosk. It was suggested that it could be turned into a *Tourist Information Point* or a *Book Exchange*. Clerk to contact the Arts & Crafts Club to see if any member might be interested in taking this on as a project.

#### **8. Finance**

8.1 All were in favour to pay the outstanding payments since the last meeting.

Nordelph Parish Council					
Payments for authorisation since the last meeting					
Payee	Net	VAT	TOTAL	CHO. NO.	SUPPLIER/SERVICE
Kate Bennett	385.32	0.00	385.32	d/d	Wages for August and September
Kate Bennett expenses	60.18	5.13	65.31	100536	Postage, new ink cartridges, mileage, telephone, broadband and back pay for pay rise for Apr, May & June
Thomas Bonnett (already paid)	715.00	0.00	715.00	100535	Deposit for repainting and rehanging gates at cemetery
British Telecom	61.97	12.39	74.36	100537	£29.99 line rental for August, £29.99 line rental for July
Westcotec	21.51	4.29	25.80	100538	July, August and September street light maintenance
	<b>1,243.98</b>	<b>21.81</b>	<b>1,265.79</b>		

# NORDELPH PARISH COUNCIL

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8.2 Income since the last meeting was noted at £0.00

8.3 The bank statements were viewed by Councillor Balls and Councillor Hoy.

## 9. Village Hall

9.1 Councillor Balls agreed to make enquiries with a local estate agent regarding the viability of converting the upstairs of the village hall into a flat.

9.2 Councillor Free agreed to contact Building Control regarding any health and safety rules and regulations surrounding letting out the area above the village hall as a flat.

## 10. Police Matters

10.1 It was noted that the Police are going to issue a Newsletter for parish clerks to disseminate to their parishes accordingly.

## 11. BCKLWN Issues

11.1 Details surrounding a new *Recycling Rewards Scheme* instigated by the Borough Council were noted.

11.2 A *Settlement Hierarchy Review* form had been completed by the Clerk and returned to the Borough Council.

## 12. Cemetery

12.1 Clerk to chase Thomas Bonnett's regarding the repainting and rehangng of the gates at the cemetery.

## 13. Norfolk County Council issues

13.1 Some quotes obtained for *village gateway signs* were noted. Clerk to confirm with the County Council if these could be purchased with a grant via the 2017/18 Norfolk County Council Parish Partnership Scheme.

13.2 Clerk to request Highway Rangers weed the pavement as at Item 4.1 of these Minutes.

## 14. Planning

14.1 It was noted that planning application 16/00886/F construction of a 6 metre long timber mooring with bankside steps at Hawthorn House, Birchfield Road, Nordelph had been approved by the Borough Council.

14.2 It was noted that the parish council did not comment on planning application 16/01454/F plaster rendering of front outside wall of Riverside, and front and side of Willow at River and Willow Cottages, High Street, Nordelph

## 15. Correspondence

No report.

## 16. War Memorial

16.1 It was noted that the parish council had been successful in obtaining a grant from the War Memorials Trust for up to £830.00 to carry out repairs to the war memorial. A F Holman and Son are the preferred contractor.

## 17. Agenda items for the next meeting

- Recruitment of new parish councillors
- To consider possible rental of the upstairs at the Village Hall
- Update on repairs to the war memorial by AF Holman and Son
- To prepare figures for budget setting
- To consider quotes for the maintenance to the telephone kiosk
- To consider quotes for the maintenance to the posts and railings around the war memorial

There being no further business, the meeting closed at 7.40pm. The next meeting will be on Wednesday 16 November 2016 at 7.00pm.

Signed..... Date .....